

**CRAIG COUNTY BOARD OF SUPERVISORS
MEETING MINUTES
NOVEMBER 5TH, 2020**

AT A REGULAR MEETING of the Craig County Board of Supervisors conducted on the 5th day of November 2020 at 6:00 p.m. in the Craig County Court House Courtroom.

PRESENT: Jesse Spence – Chair
Carl Bailey – Vice Chair
Lindsey Dunne– Supervisor (by phone)
Kathi Toelke, Supervisor
Rusty Zimmerman – Supervisor
Suzanne Holth– Clerk

OPEN MEETING

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, followed with the Pledge of Allegiance.

REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF AGENDA ITEMS

None

CONSENT ITEMS

Mr. Spence presented the consent items to the Board:

- A. Minutes of October 1st, 2020
- B. Claims and Warrants

Mr. Zimmerman made a motion, seconded by Ms. Toelke, to approve the minutes and consent items with Resolution R20-73. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, abstained and Mr. Spence, yes.

R20-73

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE
ON THURSDAY, NOVEMBER 5TH, 2020

**RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET
FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE
DESIGNATED AS THE CONSENT ITEMS**

BE IT RESOLVED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for October 1st, 2020 designated as the Consent Items be, and hereby is, approved and concurred in as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:
 1. Approval of minutes – October 1st, 2020
 2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on 5th day of November 2020 adopted this Resolution.

BRIEFINGS

- A. Ray Varney, VDOT: Mr. Varney provided the board with a Monthly Report on work in the County. Mr. Varney said he had no additional information concerning the Camp Easter Seal project. Mr. Spence asked that the issue be tabled until the December meeting due to Mr. Collins' absence. Ms. Toelke did request that Mr. Varney make contact with Graylen Alley so that he could discuss the issue he had and had discussed with both Mr. Zimmerman and her. Mr. Varney got the contact information from Ms. Toelke for Mr. Alley. Ms. Toelke asked who was responsible for the Appalachian Trail signs, Mr. Varney said it depends, some things VDOT handles and some the Trail Conservancy handles. He agreed to help Ms. Toelke with this. Mr. Cady asked Mr. Varney about the Culvert Replacement to take place Nov. 16-18 at Meadows of Craig. He is concerned about Rescue and Fire access while this culvert is removed. If the Culvert takes multiple days to replace, he needs to make plans. Mr. Varney assured Mr. Cady that he would connect with him prior to work. Mr. Cady said he does not want any surprises and needs to make a plan prior to work.
- B. Jordan Labiosa, Broadband Committee (BC): Update on progress and report from meeting. They had their first meeting and Trace Belassai was elected Chair. At the first meeting they met with Design Nine, which previously spoke to the Board about fiber for New Castle. Design Nine will work on preparing a plan of fiber needs for Craig with cost estimates and information on available grants. The grant Governor Northam had available for helping improve internet services for communities needed to be applied for and spent by Dec. 30th. The Committee tried reaching out to see if it was possible, but there was no way to prepare anything to submit or spend in that short a time period. The committee contacted Craig Botetourt concerning assistance and they will work with Design Nine and report back. T-Mobile has agreed to help with the area of the Town of New Castle. They did a test on the area and could provide up to 80 mgs to home internet users, offering service for a flat fee of \$50 per month. The area covered should reach Camp Mitchell, Craig Woods, Craig City area and all of Town. The T-Mobile link is attached to the Town Cell Tower (Verizon) in town. Mr. Labiosa is still working with T-Mobile on how residents would sign up for this service etc. He will report back to the Board when he has this finalized and intends to provide information on social media sites, the paper and the County Website.

OLD BUSINESS

Resolution Amending Resolution R20-71 Approved at October 1st, 2020 by Board: Mr. Spence explained that Mr. Collins had contacted him concerning amending the resolution approved at the last meeting which included the verbiage of excluding Constitutional Offices from the Cares Act Funds for Hazard Pay, but inadvertently exclude the Sheriff and intended to include the Sheriff in receiving the funds. Mr. Spence discussed with the Board if this was their intention or if they all intended to include the Sheriff in receiving the funds. All members agreed they intended the Sheriff receive the funds. A motion was made by Mr. Zimmerman to approve Resolution R20-71B, seconded by Mr. Bailey. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R20-71B

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG COUNTY, VIRGINIA,
HELD AT THE CRAIG COUNTY COURT HOUSE ON THURSDAY, NOVEMBER 5TH, 2020

AMENDING RESOLUTION R20-71 AUTHORIZING HAZARD PAY IN THE AMOUNT OF \$82,476.47 WITH \$65,707.90 FROM CARES ACT FUNDS AND \$16,768.56 FROM GENERAL FUNDS

WHEREAS, the COVID-19 pandemic has created many uncertainties for the County budget; and

WHEREAS, the original fiscal year 2021 budget, proposed on March 10, 2020, included a 2.75% across-the-board compensation adjustment for County employees; and

WHEREAS, as a result of the loss of state funding and the resulting economic downturn, the County was required to eliminate the previously proposed salary increases; and

WHEREAS, accordingly, the approved fiscal year 2021 budget did not include any salary adjustments for employees; and

WHEREAS, in order to provide relief to states and localities during the COVID-19 pandemic, the United States Congress passed, and the President recently signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020; and

WHEREAS, this Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF); and

WHEREAS, Craig County received \$447,660 from the CRF, which funds were appropriated on June 23, 2020; and

WHEREAS, guidance issued by the United States Department of the Treasury, on May 28, 2020, advised that the Fund is designed to provide ready funding to address unforeseen financial needs and risk created by the COVID-19 public health emergency. For this reason, as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency" and that the CRF funds may accordingly be used for such payroll expenses, including hazard pay; and

WHEREAS, it has been proposed that uniformed employees in the departments of Sheriff and EMS receive hazard pay as recognition for the increased risk assumed during the COVID-19 pandemic, and that such hazard pay may be funded from CARES Act funds; and

WHEREAS, it has further been proposed that all Sheriff Department employees receive a hazard Pay as recognition for increased risk assumed during the COVID-19 pandemic, and that such pay be paid from the Sheriff's Office current budget and the remainder from County's General Funds; and

WHEREAS, the Board of Supervisors of Craig County deems that it is in its best interests to authorize the payment of the proposed hazard pay to recognize the services rendered by County officers and employees during these difficult economic times; and

NOW THEREFORE, BE IT ORDAINED by the Board of Supervisors of Craig County, Virginia, as follows:

The County Administrator is hereby authorized to pay hazard pay to sworn uniformed employees in the departments of Sheriff and EMS from previously appropriated CARES Act Funds as follows:

1. Full-time uniformed, sworn public safety employees shall receive up to \$2,000 in hazard pay.
2. Part-time uniformed, sworn public safety employees shall receive up to \$1,394 in hazard pay.
3. Such hazard pay is not a bonus, and reflects a retroactive payment of \$2.50 per hours worked per pay period from March 20 through July 24, 2020 for sworn and uniformed public safety employees, as provided for in the CARES Act and in guidance provided by the United States Department of the Treasury regarding expenditure of CARES Act funds
4. Such total payments from appropriated CARES Act funds may be up to the amount of \$65,707.90

The County Administrator is hereby authorized to pay hazard pay from the County General Fund to all uniformed employees (Not Sworn Officers) in the departments of Sheriff and EMS Craig County officers and employees as follows:

- a. All full-time employees not receiving CARE's hazard pay shall receive up to \$2,000 County hazard pay.
- b. All regular part-time employees not receiving hazard pay shall receive up to \$1,394 County hazard pay.
- c. Such hazard pay is not a bonus, and reflects a retroactive payment of \$2.50 per hours worked per pay period from March 20 through July 24, 2020 for sworn and uniformed public safety employees, as provided for in the CARES Act and in guidance provided by the United States Department of the Treasury regarding expenditure of CARES Act funds
- d. Such total payments of \$9000 from the Sheriff's current budget and the balance of \$7768.56 from the General Fund may be paid in the amount of \$16,768.56.

County employees qualifying for the hazard pay are further defined as full-time and regular part-time employees who are in active pay status at the time the hazard pay is paid. Regular part-time employees are those actively working a regular week schedule during March 20 through July. Part-time casuals and temporaries, Board of Supervisors, Constitutional Officers (Except Sheriff), County Administrator, EMS Coordinator (currently receives hazard pay), boards and commissions are not eligible for the hazard pay.

The Board of Supervisors of Craig County, in a meeting on 5th day of November 2020 adopted this resolution amending Resolution R20-71 approved at the October 1st, 2020 meeting.

PUBLIC HEARING

Mr. Spence opened the Public Hearing to Hear Public Comment on the proposed Budget Amendments for FY 2020-21: There were no comments from the public and the public hearing was closed.

Resolution for Budget Amendment FY 2019-20 to Appropriate Funds: A motion was made by Mr. Bailey to approve Resolution R20-74, seconded by Ms. Toelke. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R20-74

**A RESOLUTION AMENDING
THE FISCAL YEAR
2020-2021 BUDGET**

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2020-2021 Budget on May 7, 2020 for planning purposes, and

WHEREAS, it is the request of the Commonwealth of Virginia, Department of Juvenile Justice that the unspent funds in the amount \$6,585 from the VJCCCA that was received by the Department of Social Services be returned to the Commonwealth. These funds will be recovered from the fund balance and returned to the Commonwealth, and

WHEREAS, the Electoral Board has received a grant in the amount of \$4033 from the USC Schwarzenegger Institute Democracy Fund Institute, this is to be used for fully funding 36 workers supplemental pay on elect day and 2 workers for 34 days prior to the election, this will be added to the electoral board poll workers salary lines, and

WHEREAS, the Craig County Public Safety Department has received a grant in the amount of \$78,500 from the Commonwealth of Virginia, Virginia Department of Emergency Management to develop a radio needs assessment & functional Specification and to complete vendor proposal evaluation to replace our obsolete Public Safety Critical Communication system, and

WHEREAS, the Craig County Public Schools has received additional funds from the Federal Coronavirus Relief Funds under the CARES, in the amount of \$100,000, amount of \$94,402 to fund 205 and \$5,598 to fund 206 these funds will be appropriated to supplemental wages (per R2021-05 Craig County School Board) for school staff, and

WHEREAS, the Craig Co Building Official has received a grant from Commonwealth of Virginia, Department of Housing and Community Development in the amount of \$1,237, this is for the cost of online classes and online manuals, now

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2020-2021 budget is hereby amended as follows:

REVENUE

Local

3-100-018990-0018	Schwarzenegger Institute Grant	4,033
3-100-041999-0000	County Fund Balance	6,585

State

3-100-024020-0007	SHSP Communication Grant	78,500
3-100-018990-0018	Dept of Housing & Community Dev	1,237

Federal

3-205-033080-0055	Cares Act School	94,402
3-206-033080-0012	Cares Act Café	5,598

Total		\$190,355
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EXPENSES

County

4-100-013100-1300	Poll workers salary	4,033
4-100-091000-5803	VJCCCA reimb	6,585
4-100-091500-9530	Communication study	78,500
4-100-034100-9500	Blding Off. Virtual grant	1,237

School

4-205(see school resol R2021-05)	Instructional	80,838
	Administration	3,875
	Transportation	4,306
	Operations & Maint.	2,799
	Technology	2,584
4-206 (see school resol R20-21-05)	Café	5,598

Total \$190,355

BE IT FURTHER RESOLVED, that the sum of **\$190,355** be appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 5th day of November 2020, adopted this resolution.

INFORMATIONAL

- a. Treasurer’s Report
- b. Extension Service Programing Update
- c. VACo Letter Concerning Cigarette Tax

REPORTS AND INQUIRIES FROM THE BOARD AND COUNTY ADMINISTRATOR

Mr. Spence said he had received an email from Bill Wolf shortly before the meeting about the USFS providing a comment period concerning granting MVP Pipeline permission to resume work on USFS land. Mr. Wolf said the comment period was short and would end the following Monday. Mr. Spence asked the Board if they would agree to allow him to work with Mr. Wolf to draft a letter to the USFS protesting that work be allowed on USFS land. Mr. Wolf had agreed to do most of the work preparing the letter. Mr. Spence said he was willing, if the Board would approve. All members agreed to submitting the letter to the USFS.

HEAR THE PUBLIC

Sheriff Craddock addressed the Board, thanking them for including him in the grant to receive the CARES funds for Hazardous Pay.

ADJOURN

Mr. Spence adjourned the meeting at 6:35 pm

_____, CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS
