

**CRAIG COUNTY BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 4, 2021**

AT A REGULAR MEETING of the Craig County Board of Supervisors conducted on the 4th day of March 2021 at 6:00 p.m. in the Craig County Court House Courtroom.

PRESENT: Jesse Spence – Chair
Rusty Zimmerman – Vice Chair
Lindsey Dunne– Supervisor
Kathi Toelke, Supervisor
Carl Bailey-Supervisor
Dan Collins – Clerk

OPEN MEETING

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, followed with the Pledge of Allegiance.

REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF AGENDA ITEMS

Mr. Spence asked if there were any changes. Mr. Collins requested the following additions to the meeting.

- A. Closed Session: To discuss Real Estate Matters

CONSENT ITEMS

Mr. Spence presented the consent items to the Board:

- A. Minutes of February 4th, 2021
- B. Claims and Warrants

Mr. Bailey made a motion, seconded by Ms. Toelke, to approve the minutes and consent items with Resolution R21-17. Voting was as follows: Mr. Bailey, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Zimmerman, yes and Mr. Spence, yes.

R21-17

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE
ON THURSDAY, MARCH 4TH, 2021**

**RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET
FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE
DESIGNATED AS THE CONSENT ITEMS**

BE IT RESOLVED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for March 4th, 2021 designated as the Consent Items be, and hereby is, approved and concurred in

as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:

1. Approval of minutes – February 4th, 2021
 2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on 4th day of March 2021 adopted this Resolution.

BRIEFINGS

- A. Ray Varney, VDOT: Mr. Varney provided the board with a Monthly Report on work in the County. Various projects were discussed with the Board.
- B. Donna Deplazes, Teacher, Craig County Schools: Teacher PowerPoint Presentation

APPOINTMENTS

- A. Resolution Appointing Board Representative to the Craig New Castle PSA: Mr. Zimmerman made a motion, seconded by Ms. Dunne, to approve Resolution R21-18. Voting was as follows: Mr. Bailey, abstained, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Zimmerman, yes and Mr. Spence, yes.

R21-18

A Resolution Recommending the Appointment of Carl Bailey as Board Member of Craig-New Castle Public Service Authority

WHEREAS, the three year term of Carl Bailey, as Board Member of the Craig-New Castle Public Service Authority, will expire on March 30, 2021, and

WHEREAS, Mr. Bailey has agreed to serve another term as Board Member representative of the Craig-New Castle Public Service Authority, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Craig County that the appointment of Carl Bailey as Craig County Board Member representative to the Craig-New Castle Public Service Authority for a three-year term from April 1, 2021 to March 30, 2024 is hereby approved.

The Board of Supervisors of Craig County, in a regular meeting on 4th day of March 2021 adopted this Resolution.

NEW BUSINESS

- A. Resolution Amending FY 2020-2021 for Misc: Mr. Bailey made a motion, seconded by Ms. Dunne, to approve Resolution R21-19. Voting was as follows: Mr. Bailey, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Zimmerman, yes and Mr. Spence, yes.

R21-19

**A RESOLUTION AMENDING
THE FISCAL YEAR
2020-2021 BUDGET**

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2020-2021 Budget on May 7, 2020 for planning purposes, and

WHEREAS, the Craig Co Emergency Services Dept. has received the portion of the four for life funding in the amount of 2,062, it is the request of the dept to add this amount to their budget under the expenses for medical supplies, and

WHEREAS, the Circuit Court Clerk office has received the amount of 5,180 from the State Compensation Board of Virginia for TTF funds, the clerk has requested that this be appropriated in the clerk budget for the cost of filming and records management, and

WHEREAS, the Craig County Tourism Commission has received additional funds in the amount of \$50 for advertising for the county 911 maps, it is their request to be placed in the line for reprinting of the county 911 maps, now

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2020-2021 budget is hereby amended as follows:

REVENUE

Local

3-100-018990-0018	4 for life	2,062
3-100-018990-0029	Tourism ads	50

Commonwealth of Virginia

3100-023070-0002	Compensation Board	<u>5,180</u>
	Total Rev	7,292

EXPENSES

CCEMS

4-100-032410-6003	med supplies	2,062
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Clerk

4-100-021600-3511	TTF	5,180
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Tourism

4-100-081230-6001	911 maps	<u>50</u>
	Total	\$7,292

BE IT FURTHER RESOLVED, that the sum of **\$7,292** be appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 4th day of March 2021, adopted this resolution.

- B. Resolution for Budget Transfer FY 2020-2021 for Funds Registrar: Ms. Toelke made a motion, seconded by Mr. Zimmerman, to approve Resolution R21-20. Voting was as follows: Mr. Bailey, no, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Zimmerman, yes and Mr. Spence, yes.

**A RESOLUTION TRANSFERING FUNDS FOR
THE 2020-2021 FISCAL YEAR BUDGET
FOR CRAIG COUNTY**

R21-20

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2020-2021 Budget on May 7, 2020 for planning purposes, and

WHEREAS, it is the request of the Electoral Board that the County of Craig provide funding in the amount of \$4,369 to the Craig County Registrar office, and

WHEREAS, the needed funding will be for paying out the vacation balance hours that the Retired Registrar had on Dec 31, 2020 at her time of retirement, and

WHEREAS, the Registrar serves under the appointment of the Electoral Board and these funds were not appropriated in the budget to pay this out, and

WHEREAS if approved the county will have to pay from contingency, now

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2020-2021 budget is hereby amended as follows:

FROM:

4-100-091410-5850	Contingency	\$4,369
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TO:

4-100-013200-1100	Registrar Salary	\$4,369
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The Board of Supervisors of Craig County, in a regular meeting on the 4th day of March 2021, adopted this resolution.

- C. Resolution Approving Tire Amnesty Day at the Transfer Station on April 3rd, 2021: Mr. Bailey made a motion, seconded by Mr. Zimmerman, to approve Resolution R21-21 holding Tire Amnesty Day on April 3rd, 2021. Voting was as follows: Mr. Bailey, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Zimmerman, yes and Mr. Spence, yes.

R21-21

**RESOLUTION APPROVING
TIRE AMNESTY DAY AT THE
TRANSFER STATION ON April 3, 2021**

WHEREAS, the County of Craig receives Litter Grant funds each year from the Department of Environmental Quality, and

WHEREAS, one of the suggested and approved uses of the grant funds is a tire amnesty program, and

WHEREAS, the Board of Supervisors voted to hold the county's first Tire Amnesty Day in 2010 with positive response from county citizens, and

WHEREAS, the event is held at the Craig County Transfer Station, from 8:00 am to 4:00 pm on Saturday April 3, 2021 and open to Craig County residents only, no businesses, which will require a signed affidavit stating that the tires originated in Craig County and limited to 10 tires per household for passenger car tires, lawn mower tires, and small truck tires only, now

THEREFORE BE IT RESOLVED, by the Craig County Board of Supervisors that Tire Amnesty Day will be held at the Craig County Transfer Station on Saturday, April 3, 2021 from 8:00 am to 4:00 pm.

The Board of Supervisors of Craig County, in a regular meeting on the 4th day of March, 2021 adopted this resolution.

- D. Resolution Approving Declaration of Local Emergency 2/11/21 Winter storm: Mr. Zimmerman made a motion, seconded by Ms. Dunne, to approve Resolution R21-22. Voting was as follows: Mr. Bailey, yes, Ms. Dunne, yes, Ms. Toelke, yes, Mr. Zimmerman, yes, Mr. Spence, yes.

R21-22

**A Resolution of
Declaration of Local Emergency
February 11, 2021**

WHEREAS, the Board of Supervisors of Craig County, Virginia does hereby find:

1. That, due to the Declaration of State of Emergency by the Governor of Virginia with Executive Order 76 due to severe winter storms, the County of Craig declared a local emergency, pursuant to Virginia Code § 44-146.21, effective February 11th, 2021 at 12:00 pm; and
2. That, due to the need to prepare and coordinate a response to the severe winter storms, and to ensure the effective provision of aid and assistance to the citizens of Craig County, it was necessary to declare a local emergency.

THEREFORE, BE IT PROCLAIMED by the Board of Supervisors of Craig County that an emergency exists throughout the County due to the threats posed by severe winter storms, and a local emergency was hereby declared, pursuant to Virginia Code § 44-146.21, effective February 11th, 2021 at 12:00 pm;

AND, BE IT FURTHER RESOLVED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the Director of Emergency Management – County Administrator, Coordinator of Emergency Management, and Board of Supervisors shall be those prescribed by state law, including those stated in Virginia Code § 44-146.21, and to ordinances, resolutions, and approved plans of the County of Craig in order to mitigate the effects of said local emergency.

The Board of Supervisors of Craig County approved of this declaration on March 4th, 2021.

The Board of Supervisors of Craig County in a regular meeting on March 4th, 2021 adopted this resolution.

- E. Ordinance Approving Temporary Meeting Measures Due to COVID Second Extension. Mr. Bailey made a motion, seconded by Ms. Dunne to approve extension of ordinance. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yest, Ms. Dunne, yes, Mr. Bailey, yes, Mr. Spence, yes.

ORDINANCE NO. 2021-02 (Extending Ordinance 2020-01)

**EXTENSION OF ORDINANCE INSTITUTING TEMPORARY MEASURES AND PROCEDURES
TO ENSURE CONTINUITY OF GOVERNMENT IN RESPONSE TO COVID-19**

WHEREAS, on January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the healthcare community in responding to the novel Coronavirus ("COVID-19"); and,

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and,

WHEREAS, on March 12, 2020, by Executive Order No. 51, Governor Ralph S. Northam declared a state of emergency in the Commonwealth of Virginia due to the spread of the COVID-19 virus, and declared the anticipated effects of COVID-19 to be a disaster within the meaning of Virginia Code Section 44-146.16; and,

WHEREAS, on March 13, 2020, the President of the United States found and proclaimed that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020; and,

WHEREAS, on March 17, 2020, Governor Northam, jointly with the Virginia State Health Commissioner, declared a continuing public health emergency in Virginia resulting from the spread of the COVID-19 virus, and imposed stringent measures to combat the spread of COVID-19, including restricting the number of persons permitted to gather in certain public spaces to 10 persons or less; and,

WHEREAS, on March 19, 2020, the Craig County Board of Supervisors (the "Board") declared a state of local emergency in Craig County, Virginia (the "County"), pursuant to Virginia Code Section 44-146.21; and,

WHEREAS, on March 23, 2020 and March 30, 2020, by Executive Order Nos. 53 and 55, Governor Northam imposed additional restrictions and mandates on public gatherings to combat the spread of COVID-19; and,

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a "disaster" and "communicable disease of public health threat" as defined by Virginia Code § 44-146.16; and,

WHEREAS, the Board finds that the threats posed to the health, safety, and welfare of the public by COVID-19 requires that the County adopt temporary measures to provide for the continuity of the County's

government and procedures for the public meetings and hearings of its Board and the County's other boards, commissions, committees, and authorities, including, without limitation, its School Board, Planning Commission, Board of Zoning Appeals, and Board of Equalization (collectively, the "Public Entity" or "Public Entities"); and,

WHEREAS, the Virginia Freedom of Information Act provides that its open meeting requirements are limited by exemptions contained in the Act or "any other statute"; and,

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and,

WHEREAS, the Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government under Virginia Code § 15.2-1413; and,

WHEREAS, when the Governor has declared a state of emergency and other requirements are met, Virginia Code § 2.2-3708.2(A)(3) allows members of public bodies to meet by electronic means to "address the emergency"; and,

WHEREAS, this Ordinance is necessary to address the emergency and disaster caused by the COVID-19 pandemic and to provide for the continuity of the County's government.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That in accordance with Virginia Code § 15.2-1413, the following measures and procedures are hereby instituted to ensure continuity of government during the pendency of the COVID-19 crisis within the County:
 - a. If the County closes its offices to the public due to the threats posed by COVID-19, any process, procedure, matter, or transaction that requires the physical presence of the public in a County building is hereby suspended, unless conducted in accordance with this Ordinance or alternative measures to complete the process, procedure, matter, or transaction are provided by the County Administrator or his designee.
 - b. The County Administrator or his designee is authorized to take actions objectively reasonable and necessary in the interest of public health, safety, and welfare to alter schedules, arrange for alternative procedures consistent with this Ordinance, provide programming and services, pay bills, receive payments, engage contractors, hire employees, set and manage a succession plan effective in the event of unavailability of staff, and adjust administrative processes and procedures to address the disaster or operational needs. In exercising his authority under this section, the County Administrator or his designee shall act in accordance with the guidance and directives of the U.S. Centers for Disease Control and Virginia Department of Health, and consistent with the Governor's executive orders and the County's Declaration of Local Emergency.
 - c. Any meetings or hearings required to be held, or agenda items required to be considered, by the Board or a Public Entity are deemed continued and extensions therefor are hereby ordered, unless action is taken during the duration of and as provided by this Ordinance. The provisions of this section shall include, without limitation, those matters for which applicable law requires that action must be taken, or meeting or hearing held, within a specific time, or for which applicable law provides that failure to act is deemed approval.

- d. Any meetings or activities which require the physical presence of members of the Board or a Public Entity may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location. At any such electronic meetings, the Board or Public Entity may consider any matter that is necessary to address the emergency or deemed essential to the continuity of government; and,
 - e. Except in the case of special or emergency meetings, prior to holding any such electronic meeting, the Board or Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and,
 - f. Any such electronic meeting of the Board or a Public Entity shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify the Board or Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and,
 - g. Any such electronic meeting of the Board or a Public Entity shall be open to electronic access by the public, and in-person access by the public may be limited or prohibited; and,
 - h. For any matters requiring a public hearing, public comment may be solicited by electronic or written means in advance and may also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Board or Public Entity at or before the electronic meeting and made part of the record for such meeting; and,
 - i. The minutes of all electronic meetings shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Board or Public Entity may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended; and,
 - j. Notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by the Board or a Public Entity shall be suspended during this emergency and disaster, although officers and employees of the County, the Board, and Public Entities are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise; and,
 - k. Notices of meetings will be provided by email directly to those who have elected in writing in the previous calendar year to receive such notices under the Virginia Freedom of Information Act, and if practicable, will also be provided on the County's website and by other means selected by the County Administrator or his designee. To the extent practicable, notices will also be provided as otherwise provided by general law.
2. That the provisions in Section 1 of this Ordinance shall be in effect until repealed by the Board or for a period not exceeding six (6) months from the declaration of the local emergency. Upon repeal or expiration of this Ordinance, the matters referenced herein shall resume operation in accordance with normal practices and procedures.

3. That in accordance with Sections 2.13 and 2.14 of the City's Charter, respectively, a second reading of this Ordinance is hereby dispensed with and this Ordinance shall take effect immediately as an emergency measure.

4. That this Ordinance shall take effect immediately as an emergency matter and without prior notice, pursuant to Virginia Code § 15.2-1427, for a period of sixty (60) days or until extended upon readoption after customary notice.

Date: April 2nd, 2020

Recorded Roll Call Votes:

Jesse Spence, Chair:	<u>yes</u>
Carl Bailey, Vice Chair:	<u>yes</u>
Rusty Zimmerman:	<u>yes</u>
Lindsey Dunne:	<u>yes</u>
Kathi Toelke:	<u>yes</u>

Extension

NOW THEREFORE BE IT FURTHER ORDAINED by the Board of Supervisors of Craig County that this Ordinance be extended for a period of six (6) months until the matter can be reconsidered at the regular Board of Supervisors meeting on March 4, 2021 or as soon thereafter the matter may be heard, due to local threats posed by COVID-19 pandemic still existing.

This motion was made by Ms. Toelke, seconded by Mr. Zimmerman at the regular meeting, September 3rd, 2020.

Recorded Roll Call Votes:

Jesse Spence, Chair:	<u>yes</u>
Carl Bailey, Vice Chair:	<u>absent</u>
Rusty Zimmerman:	<u>yes</u>
Lindsey Dunne:	<u>yes</u>
Kathi Toelke:	<u>yes</u>

Extension

NOW THEREFORE BE IT FURTHER ORDAINED by the Board of Supervisors of Craig County that this Ordinance be extended for a period of six (6) months until the matter can be reconsidered at the regular Board of Supervisors meeting on September 2, 2021 or as soon thereafter the matter may be heard, due to local threats posed by COVID-19 pandemic still existing.

This motion was made by Mr. Bailey, seconded by Ms. Dunne at the regular meeting, March 4, 2021.

Recorded Roll Call Votes:

Jesse Spence, Chair: yes
Carl Bailey, Vice Chair: yes
Rusty Zimmerman: yes
Lindsey Dunne: yes
Kathi Toelke: yes

- F. Resolution Approving VDOT'S Request to Hold a Public Hearing for Abandonment of Route 664 Wrights Branch Road. Mr. Zimmerman made a motion, seconded by Mr. Bailey to approve Resolution 21-23. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-23

**Resolution Approving Route 664 Wrights Branch Road
Abandoned Road Public Hearing**

§33.2-909 – Intent to Abandon Secondary Route Public Notice

RESOLUTION

WHEREAS, it appears to this Board that Secondary Highway Route 664 from 0.67 miles north of Int. of Route 611 to End of State Maintenance, for a distance of approximately 0.6 miles, serves no public necessity and is no longer necessary as a part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, the Clerk of the Board is directed to post and publish notice of the Board's intent to abandon the aforementioned segment, pursuant to §33.2-909 of the Code of Virginia of 1950, as amended.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

The Board of Supervisors of Craig County, in a regular meeting on the 4th day of March 2021, adopted this Resolution.

INFORMATIONAL

A. Treasurer's Report

B. Craig County Recreation & Conservation Association: Annual Report

REPORTS AND INQUIRIES FROM THE BOARD AND COUNTY ADMINISTRATOR

- 1) Mr. Spence informed the Board of a prescribed burn on Potts Mountain this Weekend.
- 2) Mr. Bailey commented the 311-VDOT project looked nice.

HEAR THE PUBLIC

- a. Satori Fox spoke regarding Medical Martial Law. She provided the Board with a copy of her speech.
- b. Whitney, with Camp Easter Seals thanked VDOT for moving forward with raising the road.

RECESS TO CLOSED SESSION FOR REAL ESTATE MATTERS

The Board Recessed to a Closed Session to discuss Real Estate Matters § 2.2-3711 A.3: Mr. Bailey made a motion to enter into Closed Session, seconded by Ms. Dunne. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

The Board reconvened from the Closed Session. Mr. Bailey made a motion to confirm the Closed Session was held in conformity with the Code of Virginia with Resolution R21-24, seconded by Ms. Dunne. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-24

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG COUNTY, VIRGINIA,
HELD AT THE CRAIG COUNTY COURTHOUSE ON THURSDAY, MARCH 4TH, 2021**

**RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE
CODE OF VIRGINIA**

WHEREAS, The Board of Supervisors of Craig County, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Supervisors of Craig County, Virginia, that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Craig County, hereby certifies that, to the best of each member's knowledge;

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Craig County, Virginia

ACTION AS A RESULT OF CLOSED SESSION

Mr. Spence reported there would be no action as a result of the Closed Session.

ADJOURN

Mr. Spence adjourned the meeting at 7:50 pm to a Work Session on March 18th, 2021 at 5:30 pm.

_____, CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS

**CRAIG COUNTY BOARD OF SUPERVISORS
MARCH 18, 2021 – 5:30 P.M.
CONTINUATION MEETING
(Continued from March 4th, 2021)
CRAIG COUNTY COURTHOUSE**

AT A CONTINUED MEETING of the Craig County Board of Supervisors conducted on the 18th day of March 2021 at 5:30 p.m. in the Craig County Court House Courtroom.

PRESENT: Jesse Spence – Chair
Lindsey Dunne– Supervisor (Phone)
Kathi Toelke, Supervisor
Carl Bailey-Supervisor
Dan Collins – Clerk

ABSENT: Rusty Zimmerman – Vice Chair

OPEN MEETING

Continued Meeting was called to order at 5:30 p.m. by Mr. Spence.

RECESS TO WORK SESSION

Mr. Spence recessed the meeting to a Budget 2021-2022 Work Session

- **Budget Presentation – County Administrator**
- Discuss Reverse 911 System (Jim Cady and Robert Wrzosek): The Board listened to a presentation concerning the Reverse 911 System. If implemented at this time, the Initial Annual fees of \$3300 per year could be covered by CARES funds for the two to four years. Ms. Toelke made a motion to approve the Reverse 911 System seconded by Mr. Bailey, voting was as follows: Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes. The Board will have a Resolution to approve concerning this motion at the April 1st, 2021 regular meeting.
- Update on Communications System (Jim Cady)
- Judge Cleveland requested that the District Court Clerk’s salary be supplemented by the County during the 2021-22 Budget.

RECESS TO CLOSED SESSION FOR PERSONNEL AND REAL ESTATE MATTERS

The Board Recessed to a Closed Session to discuss Personnel Matters § 2.2-3711 A.1 and Real Estate Matters § 2.2-3711 A.3 : Mr. Bailey made a motion to enter into Closed Session,

seconded by Mr. Spence. Voting was as follows: Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

The Board reconvened from the Closed Session. Mr. Bailey made a motion to confirm the Closed Session was held in conformity with the Code of Virginia with Resolution R21-25, seconded by Ms. Toelke. Voting was as follows: Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-25

AT A CONTINUED MEETING OF THE BOARD OF SUPERVISORS OF CRAIG COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE ON THURSDAY, MARCH 18TH, 2021

RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

WHEREAS, The Board of Supervisors of Craig County, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Supervisors of Craig County, Virginia, that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Craig County, hereby certifies that, to the best of each member's knowledge;

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Craig County, Virginia

ACTION AS A RESULT OF CLOSED SESSION

Mr. Spence announced that the action as a result of the Closed Session would be to extend the Hazard Pay awarded to Jim Cady as Emergency Management Coordinator with CARES Funds.

ADJOURN MEETING TO BUDGET WORK SESSION AT 4:30 PM ON APRIL 1st, 2021

Mr. Spence adjourned the meeting at 7:55 pm to a Work Session on April 1st, 2021 at 4:30 pm.

_____, CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS
