

JESSE SPENCE, CHAIR
NEW CASTLE DISTRICT

CARL BAILEY, MEMBER
POTTS MOUNTAIN DISTRICT

LINDSEY DUNNE, MEMBER
CRAIG CREEK DISTRICT



RUSTY ZIMMERMAN, VICE CHAIR
CRAIG CITY DISTRICT

KATHI TOELKE, MEMBER
SIMMONSVILLE DISTRICT

R.R. DAN COLLINS
COUNTY ADMINISTRATOR

COUNTY OF CRAIG
P.O. Box 308
New Castle, Virginia 24127
540-864-5010 Phone

**CRAIG COUNTY BOARD OF SUPERVISORS
MEETING MINUTES
MAY 6, 2021**

AT A REGULAR MEETING of the Craig County Board of Supervisors conducted on the 6th day of May, 2021 at 6:00 p.m. in the Craig County Court House Courtroom.

PRESENT: Jesse Spence – Chair
Rusty Zimmerman- Vice Chair
Carl Bailey – Supervisor
Kathi Toelke, Supervisor
Dan Collins – Clerk

ABSENT: Lindsey Dunne-Supervisor

OPEN MEETING

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, followed with the Pledge of Allegiance.

REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF AGENDA ITEMS

Mr. Spence asked if there were any changes or additions to the agenda. Mr. Collins requested adding Closed Session for Real Estate and Contracts.

CONSENT ITEMS

Mr. Spence presented the consent items to the Board:

- A. Minutes of April 1, 2021 & April 15, 2021
- B. Claims and Warrants

Mr. Bailey made a motion, seconded by Mr. Zimmerman, to approve the minutes and consent items with Resolution R21-37. Voting was as follows: Mr. Zimmerman, yes Ms. Toelke, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-37

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE
ON THURSDAY, MAY 6TH, 2021

**RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET
FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE
DESIGNATED AS THE CONSENT ITEMS**

BE IT RESOLVED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for May 6th, 2021 designated as the Consent Items be, and hereby is, approved and concurred in as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:
 1. Approval of minutes – April 1, 2021 & April 15, 2021
 2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on 6th day of May 2021 adopted this Resolution.

BRIEFINGS

- A. Ray Varney, VDOT: Mr. Varney provided the board with a Monthly Report on work in the County.
- B. Cheryl Giggetts, CTA: Ms. Giggetts provided a power point presentation of the Radio System recommending 4 sites to be installed in addition to 1 microwave site for a total of 5 sites

APPOINTMENTS

- A. Consider Resolution Re-Appointment of Robyn Foster, to the Planning Commission. Mr. Zimmerman made a motion, seconded by Ms. Toelke to approve Resolution R21-38. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

**A Resolution Re-Appointing
Robyn Foster to the
Craig County Planning Commission**

WHEREAS, the Craig County Board of Supervisors is responsible for recommending appointments to the Craig County Planning Commission, and

WHEREAS, the appoint of Robyn Foster, New Castle District, terms expire on June 30th, 2021, and

WHEREAS, Ms. Foster has agreed to serve another term representing the New Castle district on the Craig County Planning Commission, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the appointment, Robyn Foster, New Castle District Planning Commission member for the four year term beginning July 1, 2021 to June 30, 2025, is hereby approved.

The Board of Supervisors of Craig County, in a regular meeting on 6th day of May 2021 adopted this Resolution.

- B. Consider Resolution Re-Appointments of Lenny MacDonald, Jordan Labiosa, to the Economic Development Authority. Mr. Bailey made a motion, seconded by Mr. Zimmerman to approve Resolution R21-39. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

**A Resolution Re-Appointing Lenny MacDonald, Jordan Labiosa
To the Economic Development Authority**

WHEREAS, the Board of Supervisors created a political subdivision as allowed by statute known as the Economic Development Authority on June 21, 1994, and

WHEREAS, it is the responsibility of the Board of Supervisors to recommend appoints of members of the Economic Development Authority, and

WHEREAS, the (4) four year term of Lenny MacDonald, New Castle District, Jordan Labiosa, Craig City District, expires on June 30, 2021, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the re-appointment of Lenny MacDonald, New Castle District, Jordan Labiosa Craig City District, to the Economic Development Authority for the term June 22, 2021 to June 21, 2025 is hereby made.

The Board of Supervisors of Craig County, in a regular meeting on 6th day of May 2021 adopted this Resolution.

- C. Consider Resolution Appointing New Members to Economic Development Authority. Mr. Zimmerman made a motion, seconded by Mr. Bailey to approve Resolution R21-40. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-40

**A Resolution Appointing New Members
To the Economic Development Authority (EDA)**

WHEREAS, the Board of Supervisors created a political subdivision as allowed by statute known as the Economic Development Authority on June 21, 1994, and

WHEREAS, the Industrial Development Authority requested a name change to the Economic Development Authority at their meeting July 19th, 2018 and the Board of Supervisors approved the name change at their October 4th, 2018 meeting, and

WHEREAS, it is the responsibility of the Board of Supervisors to appoint members of the Economic Development Authority, and

WHEREAS, William Cole has resigned from his position as member with the EDA effective April 6, 2021 for his (4) four-year term June 22, 2018 to June 21, 2022, and

WHEREAS, the EDA has recommended the appointment of Kermit Daniels for the Craig City District, and

THEREFORE BE IT RESOLVED the Board of Supervisors of Craig County approved the appointment of Kermit Daniels for the Craig City District for the remainder of term expiring June 21, 2022 replacing William Cole on the EDA.

The Board of Supervisors of Craig County, in a regular meeting on 6th day of May 2021 adopted this Resolution.

D. Consider Resolution Ratifying appointment of DePaul Community Resources Representative to CPMT. Mr. Bailey made a motion, seconded by Ms. Toelke to approve Resolution R21-41. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-41

**A Resolution Ratifying the Appointment
Of DePaul Community Resources
Representatives to CPMT**

WHEREAS, the Virginia Department of Social Services requires in the Code of Virginia, 1950, as amended, §§2.2-5204 & 2.2-5205. Section 1, that the Board of Supervisors ratify the appointment of representatives to the Community Policy & Management Team (CPMT) to oversee and manage the Children's' Services Act for At-Risk Youth and Families funds, and

WHEREAS, the DePaul Community Resources has requested that Chris Conner be replaced as alternative and Tiffany Martin serve as the alternative, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the Community Policy & Management Team appointment, of Tiffany Martin, serve as the Alternate Representative, be ratified.

The Board of Supervisors of Craig County, in a regular meeting on 6th day of May 2021 adopted this Resolution.

NEW BUSINESS

- A. Consider Resolution Ratifying Department of Social Services CPMT Updated Policy and Procedures. Mr. Bailey made a motion, seconded by Mr. Spence to approve Resolution R21-42. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-42

**A Resolution to Ratify
Department of Social Services
Community Policy & Management Team Updated Policy and Procedures**

WHEREAS, the Virginia Department of Social Services requires that the Board of Supervisors ratify Policy and Procedures for the Community Policy & Management Team, and

WHEREAS, the Community Policy & Management Team has recently made some changes to their Policy and Procedures and would like the revised version they adopted at their April 21, 2021 meeting, to be considered by the Board of Supervisors for ratification, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the revised Policy and Procedures, adopted at their April 21, 2021 meeting and submitted this day by the Community Policy & Management Team, are hereby ratified.

The Board of Supervisors of Craig County, in a regular meeting on 6th day of May 2021 adopted this Resolution

- B. Consider Resolution Approving Secondary Route Abandonment. Mr. Zimmerman made a motion, seconded by Ms. Toelke to approve Resolution R21-43. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-43

**§33.2-909 – Secondary Route Abandonment
With No Replacement Road Final Resolution**

WHEREAS, a public notice was posted as prescribed under §33.2-909, Code of Virginia, announcing this Board’s intention to abandon the segment of road described below from the Secondary System of State Highways, and

WHEREAS, no petition for a public hearing was filed, and

WHEREAS, after considering all evidence available, the Board is satisfied that no public necessity exists for the continuance of the segment of Secondary Route 664 from 0.67 miles north of Int. of Route 611 to End of State Maintenance, for a distance of approximately 0.6 miles; and

WHEREAS, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's intent to abandon the subject segment of road, and

WHEREAS, the segment of Route 664, identified on the attached Form AM 4.3, is no longer needed as part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, this Board abandons the above described segment of road and removes it from the Secondary System of State Highways, pursuant to §33.2-909, Code of Virginia.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

The Board of Supervisors of Craig County, in a regular meeting held on the 6th, day of May 2021 Adopted this resolution.

- C. Consider Resolution Adopting Budget FY -2021-2022. Mr. Bailey made a motion, seconded by Ms. Toelke to approve Resolution R21-44. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-44

**A RESOLUTION ADOPTING
THE 2021-22 FISCAL YEAR BUDGET
FOR CRAIG COUNTY**

WHEREAS, the County Administrator has submitted a proposed budget to the Board of Supervisors for all departments of the county, and

WHEREAS, the Craig County School Board has submitted a budget request to the Board of Supervisors, and

WHEREAS, the Board of Supervisors has held work sessions on the FY 2021-2022 budget, now

THEREFORE BE IT RESOLVED, by the Board of Supervisors of Craig County that the following budget be and is hereby adopted for fiscal year 2021-2022 for planning purposes.

BUDGET 2021-22		
	Revenue	
	<i>Primary Government</i>	
	Local	5,561,442
	Commonwealth of Virginia	3,320,039
	Federal Government	348,249

	Total Primary Government Revenue	9,229,730
	<i>Craig County Public Schools</i>	
	Local Generated School Revenue	181,828
	Commonwealth of Virginia	4,720,516
	Federal Government	677,572
	Total School Revenue	5,579,916
	Total Revenue	14,809,646
	Expenditures	
Fund 100	General Fund	
11010	Board of Supervisors	34,960
12110	County Administrator	151,512
12240	Audit	65,500
12310	Commissioner of Revenue	203,476
12330	Reassessment	0
12410	Treasurer	224,258
12510	Technology-Data Processing	113,253
13100	Electoral Board	64,908
13200	Registrar	80,851
21100	Circuit Court	6,400
21200	General District Court	3,349
21600	Clerk of Circuit Court	244,038
22100	Commonwealth Attorney	228,357
24300	Accounting/Purchasing	68,523
31200	Sheriff	1,061,666
31230	Animal Control	9,035
31400	E911	23,361
32400	Emergency Medical Services	3,227
32410	Craig Co EMS and Ambulance Services	524,472
32420	Public Safety (Fire and Rescue)	157,199
32500	Forest Service	3,777
33200	Care of Prisoners	25,000
34100	Building Inspections	91,008
35300	Medical Examiner	400
42600	Sanitation and Waste	458,479
43100	Maintenance of Properties	122,095
51200	Health Department	60,037
51210	Mental Health Services	8,328
73300	Library	41,628
81210	Community Colleges	17,000
81220	Community Development	56,609
81230	Tourism	26,400
81400	Board of Zoning Appeals	1,000
81410	Fifth Planning District	5,094
81600	Craig Co Planning Commission	2,653
82300	Erosion & Sediment Control	2,500
82400	Mt Castle Soil and Water Conservation	188,625
83000	Va Tech Cooperative Extension Program	45,857
91400	Risk Management	90,205
91410	Contingency General County	60,000
93000	Transfers to	
	VPA	467,078

	CCPS	1,820,000
95000	Debt Service	719,358
	Total General Fund 100	
	Transfer out (to Social Services CSA & CCPS)	(2,287,078)
Fund 105	Law Library	
	Law Library	100
Fund 110	Courthouse Maintenance Fund 110	
43200	Repairs and Maintenance	1000
Fund 201	Social Services and Comprehensive Serv.	2,114,232
Fund 205	Craig County Public Schools	
1000	Instructional	4,962,579
2000	Administration	604,669
3000	Pupil Transportation	506,816
4000	Operations & Maintenance	638,741
5000	School Food	
7000	Debt Service	
8000	Technology	304,463
9000	Contingency	20,000
	Total CCPS Fund 205	7,037,268
Fund 206	CCPS Cafeteria Fund	362,648
	Total Craig County Public Schools	7,399,916
	Total Expenditures	14,809,646

BE IT FURTHER RESOLVED, that any transfer from personnel line items to operating line items or from operating line items to personnel line items must first be approved by the Board of Supervisors,

BE IT FURTHER RESOLVED, that the above salaries indicate a 5% increase effective July 1 2021, contingent that the Commonwealth of Virginia approves and reimburses this salary increase,

BE IT FURTHER RESOLVED, that the Craig County Board of Supervisors does hereby ask the Craig County Treasurer to make a total one-time transfer to the Craig County Public Schools of the \$1,820,000 which is hereby approved as the County's total FY22 local match to Craig County Schools.

BE IT FURTHER RESOLVED, that the Craig County Board of Supervisors does hereby request the Craig County School Board to notify the Craig County Board of Supervisors of any transfer of funds between the appropriated categories, as enumerated above, within 30 days of such transfer, requesting ratification of said transfer by the Craig County Board of Supervisors, and

The Board of Supervisors of Craig County, in a regular meeting on the 6th day of May, 2021 adopted this Resolution.

- D. Consider Resolution Budget Supplement FY 2020-2021. Ms. Toelke made a motion, seconded by Mr. Bailey to approve Resolution R21-45. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

R21-45

**A RESOLUTION AMENDING
THE FISCAL YEAR
2020-2021 BUDGET**

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2020-2021 Budget on May 7, 2020 for planning purposes, and

WHEREAS, the Circuit Court Clerk office has received the amount of \$1,261 from the State Compensation Board of Virginia for PC's for her office, the clerk has requested that this be appropriated in the clerk budget for the cost of the new PC's, and

WHEREAS, the CCEMS has received donations in the amount of \$300, and has also received \$50 reimbursement for ASHI cards from CPR classes, these funds will be placed into the CCEMS and Public Safety Budget for expenses, and

WHEREAS, the CCEMS has additional funding for carry over in the previous year budget for Cert Grant in the amount of \$9,872, this will be carried over and added to this current budget year for purchases made for this grant, and

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2020-2021 budget is hereby amended as follows:

REVENUE

Local

3-100-018990-0025	ASHI	50
3-100-016040-0001	ems donations	300
3-100-041999-0000	fund balance grant carry over	9,872

Commonwealth of Virginia

3-100-023070-0002

Compensation Board

1,261

Total Rev \$ 11,483

EXPENSES

Clerk

4-100-021600-3511

TTF

1,261

Public Safety

4-100-032420-5546

ASHI

50

CCEMS

4-100-032410-6002

Equipment purchases

300

Grants

4-100-091500-9527

Cert Grant

9,872

Total \$11,483

BE IT FURTHER RESOLVED, that the sum of **\$11,483** be appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 6th day of May 2021, adopted this resolution.

PUBLIC HEARINGS

Mr. Spence opened the public hearing to receive public comment on VDOT Secondary Budget for FY 2021-2022 and VDOT Secondary System Six-Year Plan for FY 2021-2022 through 2026-2027:

There were no further comments from the public and the Public Hearing was closed.

Action as a result of Public Hearing: Resolution Approving VDOT Secondary Budget for FY 2021-2022: no action

1. Consider Resolution Approving VDOT Secondary System Six-Year Plan for FY 2021-2022 through 2026-2027. Mr. Bailey made a motion, seconded by Mr. Zimmerman to approve Resolution R21-46. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

**RESOLUTION APPROVING
VIRGINIA DEPARTMENT OF TRANSPORTATION
SECONDARY SYSTEM BUDGET FOR FISCAL YEAR 2021-2022**

WHEREAS, the Board of Supervisors of Craig County, Virginia in cooperation with the Virginia Department of Transportation conducted a public hearing on May 6th, 2021 regarding the proposed Secondary System (Construction) Budget for Fiscal Year 2021-22 (July 1, 2021 through June 30, 2022) for Craig County, and

WHEREAS, the Board of Supervisors and the Virginia Department of Transportation received public comment and input at the aforementioned public hearing on the proposed FY 2021-2022 Budget, and

WHEREAS, the Board of Supervisors wishes to proceed with approval of the Secondary System (Construction) Budget for Fiscal Year 2021-2022, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Craig County that the Secondary System (Construction) Budget for Fiscal Year 2021-2022 be and the same is hereby approved.

The Board of Supervisors of Craig County, in a regular meeting held on the 6th day of May 2021, adopted this resolution.

2. Consider Resolution Approving VDOT Secondary System Six-Year Plan for FY 2021-2022 through 2026-2027. Mr. Bailey made a motion, seconded by Ms. Toelke to approve Resolution R21-47. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes, Mr. Spence, yes.

**RESOLUTION APPROVING
VIRGINIA DEPARTMENT OF TRANSPORTATION
SECONDARY SYSTEM SIX-YEAR PLAN FOR CRAIG COUNTY
FISCAL YEAR 2021-2022 THROUGH 2026-2027**

WHEREAS, the Board of Supervisors of Craig County, Virginia in cooperation with the Virginia Department of Transportation conducted a public hearing on May 6th, 2021 regarding the proposed Secondary System Six-Year Plan for Fiscal Years 2021-2022 through 2026-2027 (July 1, 2021 through June 30, 2027) for Craig County, and

WHEREAS, the Board of Supervisors and the Department of Transportation received public comment and input at the aforementioned public hearing on the proposed Six-Year Plan, and

WHEREAS, the Board of Supervisors wishes to proceed with approval of the Secondary System Six-Year Plan for Craig County for Fiscal Years 2021-2022 through 2026-2027.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Craig County that the Secondary System Six-Year Plan for Fiscal Years 2021-2022 through 2026-2027 and the same is hereby approved.

The Board of Supervisors of Craig County, in a regular meeting held on the 6th, day of May 2021 adopted this resolution.

INFORMATIONAL

A. Treasurer's Report

REPORTS AND INQUIRIES FROM THE BOARD AND ADMINISTRATOR

- A. Mr. Collins reminded the Board of the Cigarette Tax, there will be a draft ordinance at the June meeting. Looking for a regional group to join, if no interest we will do inhouse. Cigarette tax would generate \$100,000 to \$500,000.
- B. Mr. Collins informed the Board of the EMS staffing issue. Volunteer Department is not assisting in calls. This causes more calls and overtime for the EMS department. Cost impact is an additional \$89,000. This could be adsorbed by the cigarette tax. The EMS Department is requesting to add 2 additional positions and a Director's position. Current staff is getting burned out from working so many hours.
- C. Mr. Collins informed the Board of HVAC issues at the Department Social Services building. Both units are 20 years old and are no efficient. We have received 3 quotes to replace the units which are located on the roof of the building. The first quote is \$7,903.00 from Spartan Heating \$8903.00 from A-1 Heating and Air and \$10,570.00 from Prillaman Heating in Air. This is the cost to replace one unit. A-1 Heating and Air will replace both units for \$13,340.00, which is \$6,670.00 per unit. It costs approximately \$1,000.00 to have a Crane to set the new units on the roof. This will completely collapse the maintenance budget. Funds will have to come from the CIP funds. Motion was made from Mr. Bailey seconded by Mr. Zimmerman to move forward with the replacement of both units.
- D. Mr. Collins informed the Board that he has received a draft of the Collective Bargaining resolution, from the County Attorney. County will have to adopt a resolution to allow or not allow employees to do Collective Bargaining with Union Employees. Mr. Collins asked the Board for suggestion. The Board has agreed to not allow Collective Bargaining. Resolution will be presented at the June 3, 2021 Board Meeting.
- E. Mr. Collins informed the Board that he has received information regarding overtime from the Legislator yesterday and has not had time to really go through it. Basically says if you work over 40 hours you get bonus/ commission/Hazard

Pay, you calculate all that money for that 40 hour week. All Salary people receive overtime pay. Mr. Collins will get more information on this and present when available. Currently, Tom is the only employee that works over-time, other than the Sheriffs' Department and EMS Department if Tom works overtime he will take time off to balance his time. Mr. Spence recommends we review our personal policy and make changes if needed.

- F. Mr. Collins advised the Board that we have received 3 calls regarding weed and trash violations. We have addressed these issues by issuing notice to the property owner allowing time to correct issues. If further action is needed we will address.
- G. Mr. Collins informed the Board of open positions 1) Sheriff Deputy and 2) Executive Administrative Assistant. Positions are posted on the website.

HEAR THE PUBLIC

No Public Comments

RECESS TO CLOSED SESSION FOR REAL ESTATE MATTERS

The Board Recessed to a Closed Session to discuss Real Estate Matters § 2.2-3711 A.3 & Personnel Matters § 2.2-3711 A.1: Mr. Zimmerman made a motion to enter into Closed Session, seconded by Ms. Toelke. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes and Mr. Spence, yes.

RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

The Board reconvened from the Closed Session. Mr. Zimmerman made a motion to confirm the Closed Session was held in conformity with the Code of Virginia with Resolution R21-32, seconded by Ms. Toelke. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes and Mr. Spence, yes.

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG COUNTY, VIRGINIA,
HELD AT THE CRAIG COUNTY COURTHOUSE ON THURSDAY, MAY 6TH, 2021**

**RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE
CODE OF VIRGINIA**

WHEREAS, The Board of Supervisors of Craig County, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Supervisors of Craig County, Virginia, that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Craig County, hereby certifies that, to the best of each member's knowledge;

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of Craig County, Virginia

ACTION AS A RESULT OF CLOSED SESSION

Mr. Spence reported the action of the Closed Session for personnel matters is adjusting Salaries in Sheriff's Department surplus salary funds that are existing. This will be done by Mr. Collins and the Sheriff. The action of the Closed Session for Real Estate Property is the following 2 resolutions.

- A. Consider Resolution Approving Joint Funding Agreement. Mr. Bailey made a motion to approve, Resolution R21-49 seconded by Ms. Toelke. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-49

**Resolution Approving
The Joint Funding Agreement
Between The Craig of County
and The Town of New Castle**

WHEREAS, the Board of Supervisor and Town of New Castle intend to enter into a Joint Funding Agreement, providing funds to the Craig County Economic Development Authority (EDA), and

WHEREAS, the Joint Funding Agreement requires that the County of Craig provide \$25,000, an amount equal to the amount provided by the Town of New Castle, to the Craig County Economic Development Authority (EDA), and

WHEREAS, the funds provided to the EDA are to be used for the sole purchase of real property located at the Corner of Main and Middle Streets, New Castle, VA, and

WHEREAS, the funds are available in the County Capital Improvement Fund.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County, in a regular meeting on the 6th day of May 2021, adopt this Resolution, contingent on the Town of New Castle providing an equal amount of funds (\$25,000) and,

BE IT FURTHER RESOLVED that the Craig County Board of Supervisors authorizes to the County Administrator to execute any and all documents associated with the "Joint Funding Agreement".

- B. Consider Resolution Approving Lease Agreement. Mr. Bailey made a motion to approve, Resolution R21-50 seconded by Ms. Toelke. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-50

**Resolution Approving
The Lease Agreement Between
The County of Craig,
The Town of New Castle, and
The Craig County Economic Development Authority**

WHEREAS, the Board of Supervisor wish to enter into a Lease Agreement jointly with, the Town of New Castle (Joint Tenants), and the Craig County Economic Development Authority (Landlord), and

WHEREAS, the Lease Agreement is for certain property located at the Corner of Main and Middle Streets, New Castle, VA, and

WHEREAS, the property is to be leased for 50 years with the option to renew for an additional 50 years, and

WHEREAS, the rent is to be One Dollar (\$1.00) per year, and

WHEREAS, if property is ever sold, the Joint Tenants will have the exclusive right to purchase the property for One Dollar (\$1.00).

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County, in a regular meeting on the 6th day of May 2021, do adopt this Resolution, and

BE IT FURTHER RESOLVED that the Craig County Board of Supervisors authorizes to the County Administrator to execute any and all documents associated with the "Lease Agreement".

ADJOURN

Mr. Spence adjourned the meeting at 7:38 pm.

_____, CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS
