

**CRAIG COUNTY BOARD OF SUPERVISORS  
MAY 5<sup>th</sup> , 2022 – 6:00 P.M.  
CRAIG COUNTY COURTHOUSE**

**AT A CONTINUED MEETING** of the Craig County Board of Supervisors conducted on the 5<sup>th</sup> day of May 2022 at 6:00 p.m. in the Craig County Court House Courtroom.

**PRESENT:**

Jesse Spence – Chair  
Rusty Zimmerman-Vice Chair  
Keith Dunbar-Supervisor  
Dan Collins – Clerk

Jason Matyas-Supervisor (call in)

Carl Bailey-Supervisor (Absent)

**OPEN MEETING**

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, followed with the Pledge of Allegiance.

**REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF  
AGENDA ITEMS**

- A. Consider a Resolution Approving Permanent 30 Foot Easement for Landfill VI.A.
- B. Design Nine will make presentation on June 2<sup>nd</sup>, 2022 Board of Supervisors Meeting

**CONSENT ITEMS**

Mr. Spence presented to the board the consent items. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, to approve the minutes and consent items with Resolution R22-32. Voting was as follows: Mr. Zimmerman, yes, Mr. Matyas, yes Mr. Dunbar and Mr. Spence, yes.

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG  
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE  
ON THURSDAY, MAY 5<sup>th</sup>, 2022

**RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET  
FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE  
DESIGNATED AS THE CONSENT ITEMS**

**BE IT RESOLVED** by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for May 5<sup>th</sup>, 2022 designated as the Consent Items be, and hereby is, approved and concurred in as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:
  1. Approval of minutes – April 7<sup>th</sup>, 2022 and April 21<sup>st</sup>, 2022
  2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on the 5<sup>th</sup> day of May 2022 adopted this Resolution.

## BRIEFINGS

- A. Robin Keeler, VDOT: No new land development projects. Continuing with gravel patching, mowing, trimming and grading on our gravel roads. Update on 311 bridge projects, working on the insuring system on the south side of the bridge and moving to the northside shortly. The environmental permits requires that no administering work be done till the 15<sup>th</sup> of the month then they will put the bands on and start the demo of the deck and resume construction.
- B. Trace Bellassai, Broadband: Postponing full presentation until next board meeting. RFP (Request for Proposal) is advertised in the paper due to timelines on VATI application. Mr. Bellassai asking the board for \$300.00 dollars for advertising. Mr. Collins commented that he can use one of the two budgets. Mr. Collins asked for a no objection form the board proceed to give the \$300.00 for advertising the RFP as required by law. There is no objection from the board and may proceed with \$300.00 to Broadband committee for advertising RFP.
- C. Darryl Humphreys, EMS Report/Presentation: Brief History of EMS, career staff and volunteer staff. Overview of schedule and hires over the last couple years, 2017, 2018, 2021, to date. Informed the board that we are in crisis due to staffing shortage and better offers from other companies, (Lewis Gale/Carilion/American Medical Response). Met with Mr. Collins on how to recruit new employees, discussed postings, and recruiting from Radford University. Most graduates from Radford University are working for American Medical Response making more money than we can afford. Mr. Humphreys reviewed how shifts are being covered by volunteer and career staff. Mr. Humphreys suggestion is looking for 3- 6 people, for part-time or full time and put them through training. During training the candidates would be paid \$12.00 per hour, the county would send the candidates to school and fund the program with grant money. The candidates would sign a three-year contract with the county. Humphreys is asking for permission to create a Facebook page for EMS as social media is the best way to reach people for his new program. Mr. Humphreys mentioned that if the Governor's request of raising minimum wage would be helpful and the county offering hazard duty retirement supplement to new EMS employees. Mr. Collins gave an overview of the monies available and the options for Mr. Humphreys program. Mr. Humphreys gave an overview of AMR (American Medical Response) cost of Medicare and Medicaid for transport, and billing issues regarding milage. Mr. Humphreys mentioned the difference is AMR can choose or refuse pick up/transport where the county cannot. Discussions with the board regarding the recruiting program Mr. Humphreys suggested. Mr. Collins spoke about the availability of money in the budget could be used for the training program. The Board requested that Mr. Humphreys continue to pursue new hires and recruiting. There is no objection to Facebook or to Mr. Humphreys training program.

## APPOINTMENTS

Mr. Zimmerman made a motion, seconded by Mr. Dunbar, to approve Resolution R22-33, a resolution re-appointing Jerry Groseclose, Darryl Humphreys, and Melissa Beaudoin to the Economic Development Authority. Voting was as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes and Mr. Spence, yes.

**A Resolution Re-Appointing Jerry Groseclose, Darryl  
Humphreys, and Melissa Beaudoin  
To the Economic Development Authority**

**WHEREAS**, the Board of Supervisors created a political subdivision as allowed by statute known as the Economic Development Authority on June 21, 1994, and

**WHEREAS**, it is the responsibility of the Board of Supervisors to recommend appoints of members of the Economic Development Authority, and

**WHEREAS**, the (4) four year term of Jerry Grossclose, Simonsville District, Darryl Humphreys, Potts Mountain District, and Melissa Beaudoin, New Castle District, expires on June 21, 2022, now

**THEREFORE BE IT RESOLVED** by the Board of Supervisors of Craig County that the re-appointment Jerry Grossclose, Simonsville District, Darryl Humphreys, Potts Mountain District, and Melissa Beaudoin, New Castle District, to the Economic Development Authority for the term June 22, 2022 to June 21, 2026 is hereby made

The Board of Supervisors of Craig County, in a regular meeting on 5<sup>th</sup> day of May 2022 adopted this Resolution.

Mr. Zimmerman made a motion to approve Resolution R22-34 recommending the re-appointment of Ron Meyers to the Board of Zoning Appeals for the Simmonsville District, Mr. Dunbar seconded. Voting was as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes and Mr. Spence, yes.

**R22-34**

**A Resolution Recommending the  
Re-Appointment of Ron Meyers  
to the Board of Zoning Appeals for  
Simmonsville District**

**WHEREAS**, the Board of Supervisors is required to recommend appointment of members for the Board of Zoning and Appeals to the Circuit Court Judge, and

**WHEREAS**, the (5) year term of Ron Meyers, representing the Simmonsville District, Board of Zoning Appeals for the term March 22, 2017 to March 21, 2022 has expired, and

**WHEREAS**, Ron Meyers would like to be re-appointed to serve another (5) years, and

**THEREFORE BE IT RESOLVED** by the Board of Supervisors of Craig County that the re- appointment of Ron Meyers, Simmonsville District, Board of Zoning Appeals March 22<sup>st</sup> , 2022 to March 21<sup>st</sup> , 2027 is hereby made.

The Board of Supervisors of Craig County, in a regular meeting on 5<sup>th</sup> day of May 2022 adopted this Resolution.

Mr. Dunbar made a motion, seconded by Mr. Zimmerman, to approve Resolution 22-35 a resolution ratifying the appointment of Harley Haynes as Parent Representative to the Community Policy & Management Team. Voting was as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes and Mr. Spence, yes.

**A Resolution Ratifying the  
Appointment of Harley Haynes as Parent Representative to the  
Community Policy & Management Team**

**WHEREAS**, the Virginia Department of Social Services requires in the Code of Virginia, 1950, as amended, §§2.2-5204 & 2.2-5205. Section 1, that the Board of Supervisors ratify the appointment of representatives to the Community Policy & Management Team (CPMT) to oversee and manage the Children's Services Act for At-Risk Youth and Families funds, and

**WHEREAS**, Kevin Altizer has resigned his position as Parent Representative with CPMT and Harley Haynes has been recommended as replacement, now

**THEREFORE BE IT RESOLVED** by the Board of Supervisors of Craig County that the Community Policy & Management Team appointment of Harley Hanes as Parent Representative be ratified with the resignation of Kevin Altizer.

The Board of Supervisors of Craig County, in a regular meeting on 5<sup>th</sup> day May 2022 adopted this Resolution.

Mr. Zimmerman made a motion, seconded by Mr. Dunbar, to approve Resolution R22-36 appointing Dan Collins as the Non-Elected Representative of Craig County on the Roanoke Valley – Alleghany Regional Commission. Voting was as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes and Mr. Spence, yes.

**A Resolution Appointing  
DAN COLLINS  
As the Non-Elected Representative of Craig County on the  
Roanoke Valley-Alleghany Regional Commission (RVARC)**

**WHEREAS**, the Board of Supervisors appointed Dan Collins to serve on the Roanoke Valley Alleghany Regional Commission Board as the non-elected Craig County representative for a three (3) year term which began on June 30, 2019 and ending on June 30, 2022, and

**WHEREAS**, the Roanoke Valley-Alleghany Regional Commission notified our office that the term of Dan Collins is soon to expire and he is eligible for reappointment for a three year term, now

**THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Craig County that the appointment of Dan Collins as the non-elected representative of Craig County Board of Supervisors on the Roanoke Valley-Alleghany Regional Commission for the term of three years, July 1, 2022 to June 30, 2025 is hereby approved.

The Board of Supervisors of Craig County, in a regular meeting on 5<sup>th</sup> day of May 2022, adopted this Resolution.

## **OLD BUSINESS**

Mr. Zimmerman made a motion, Mr. Matyas seconded the motion, to approve R22-44, a resolution approving permanent 30-foot easement plat of Craig County Landfill. Voting was as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**R22-44**

## **A RESOLUTION APPROVING PERMANENT 30 FOOT EASEMENT PLAT OF CRAIG COUNTY LANDFILL**

**WHEREAS**, the Craig County Board of Supervisors did request that Mattern & Craig complete a survey of the landfill property and identified the existing right of way (R/W), and

**WHEREAS,** Craig County did agree to providing an easement right of way (R/W) to the adjoining property owned by John R. Cutright (*DB 107 RG 578 – Tax ID #39-A 25*) in exchange for fill/cover material to close the landfill, and

**WHEREAS,** Mattern & Craig has completed the survey and established a permanent 30-foot-wide ingress / egress easement for Tax Number 36-A-25, and

**WHEREAS,** The County Administrator recommends accepting the proposed easement. As identified on the Easement Plat.

**THEREFORE BE IT RESOLVED,** by the Board of Supervisors of Craig County, Virginia hereby accepts the completed plat and request that it be filed with the Clerk’s Office in the Circuit Court of Craig County.

The Board of Supervisors of Craig County, in a regular meeting on the 5<sup>th</sup> day of May 2022, adopted this Resolution.

## **NEW BUSINESS**

Resolution R22-37, a Resolution Adopting the 2022-2023 Fiscal Year Budget for Craig County. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**R22-37**

### **A RESOLUTION ADOPTING THE 2022-23 FISCAL YEAR BUDGET FOR CRAIG COUNTY**

**WHEREAS,** the County Administrator has submitted a proposed budget to the Board of Supervisors for all departments of the county, and

**WHEREAS,** the Craig County School Board has submitted a budget request to the Board of Supervisors, and

**WHEREAS,** the Board of Supervisors has held work sessions on the FY 2022-2023 budget, now



**THEREFORE BE IT RESOLVED**, by the Board of Supervisors of Craig County that the following budget be and is hereby adopted for fiscal year 2022-2023 for planning purposes.

<b>BUDGET 2022-23</b>		
	<b>Revenue</b>	
	<i>Primary Government</i>	
	Local	5,886,233
	Commonwealth of Virginia	3,559,202
	Federal Government	349,262
	<b>Total Primary Government Revenue</b>	<b>9,794,697</b>
	<i>Craig County Public Schools</i>	
	Local Generated School Revenue (includes transfer of school capital improvement of 188,457)	268,788
	Commonwealth of Virginia	5,203,987
	Federal Government	767,658
	<b>Total School Revenue</b>	<b>6,240,433</b>
	<b>Total Revenue</b>	<b>16,035,130</b>
	<b>Expenditures</b>	
<b>Fund 100</b>	<b>General Fund</b>	
11010	Board of Supervisors	36,960
12110	County Administrator	138,538
12240	Audit	73,500
12310	Commissioner of Revenue	208,378
12330	Reassessment	40,000
12410	Treasurer	245,423
12510	Technology-Data Processing	115,963
13100	Electoral Board	40,716
13200	Registrar	105,074
21100	Circuit Court	6,780
21200	General District Court	3,599
21600	Clerk of Circuit Court	312,416
22100	Commonwealth Attorney	243,249

24300	Accounting/Purchasing	130,415
31200	Sheriff	1,072,335
31230	Animal Control	9,035
31400	E911	31,761
32400	Emergency Medical Services	3,227
32410	Craig Co EMS and Ambulance Services	692,131
32420	Public Safety (Fire and Rescue)	251,017
32500	Forest Service	3,777
33200	Care of Prisoners	25,000
34100	Building Inspections	95,708
35300	Medical Examiner	400
42600	Sanitation and Waste	501,147
43100	Maintenance of Properties	143,307
51200	Health Department	75,245
51210	Mental Health Services	8,328
73300	Library	43,349
81210	Community Colleges	17,000
81220	Community Development	62,609
81230	Tourism	32,160
81400	Board of Zoning Appeals	1,000
81410	Fifth Planning District	4,892
81600	Craig Co Planning Commission	2,653
82300	Erosion & Sediment Control	2,500
82400	Mt Castle Soil and Water Conservation	211,648
83000	Va Tech Cooperative Extension Program	46,942
91400	Risk Management	84,019
91410	Contingency General County	60,000
93000	Transfers to	
	VPA	404,294
	CCPS	1,820,000
95000	Debt Service	593,371
	<b>Total General Fund 100</b>	<b>7,999,866</b>
	<b>Transfer out (to Social Services CSA &amp; CCPS)</b>	<b>(2,224,294)</b>
<b>Fund 105</b>	<b>Law Library</b>	
	Law Library	<b>100</b>
<b>Fund 110</b>	<b>Courthouse Maintenance Fund 110</b>	
43200	Repairs and Maintenance	<b>1000</b>

<b>Fund 201</b>	<b>Social Services and Comprehensive Serv.</b>	<b>2,198,025</b>
<b>Fund 205</b>	<b>Craig County Public Schools</b>	
1000	Instructional	5,478,073
2000	Administration	611,238
3000	Pupil Transportation	570,195
4000	Operations & Maintenance	737,676
5000	School Food	
7000	Debt Service	
8000	Technology	302,738
9000	Contingency	20,000
	<b>Total CCPS Fund 205</b>	<b>7,719,920</b>
<b>Fund 206</b>	<b>CCPS Cafeteria Fund</b>	<b>340,513</b>
	<b>Total Craig County Public Schools</b>	<b>8,060,433</b>
	<b>Total Expenditures</b>	<b>16,035,130</b>

**BE IT FURTHER RESOLVED**, that any transfer from personnel line items to operating line items or from operating line items to personnel line items must first be approved by the Board of Supervisors,

**BE IT FURTHER RESOLVED**, that the above salaries indicate a 5% increase effective July 1 2022, contingent that the Commonwealth of Virginia approves and reimburses this salary increase,

**BE IT FURTHER RESOLVED**, that the Craig County Board of Supervisors does hereby ask the Craig County Treasurer to make a total one-time transfer to the Craig County Public Schools of the \$1,820,000 which is hereby approved as the County's total FY23 local match to Craig County Schools.

**BE IT FURTHER RESOLVED**, that the Craig County Board of Supervisors does hereby request the Craig County School Board to

notify the Craig County Board of Supervisors of any transfer of funds between the appropriated categories, as enumerated above, within 30 days of such transfer, requesting ratification of said transfer by the Craig County Board of Supervisors, and

The Board of Supervisors of Craig County, in a regular meeting on the 5th day of May, 2022 adopted this Resolution

Resolution R22-38 a Resolution Transferring Funds for the 2021-2022 Fiscal Year Budget for Craig County. Mr. Zimmerman made a motion, seconded by Mr. Spence, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**R22-38**

**A RESOLUTION TRANSFERRING FUNDS FOR  
THE 2021-2022 FISCAL YEAR BUDGET  
FOR CRAIG COUNTY**

**WHEREAS**, the Board of Supervisors is requested to amend the Fiscal Year 2021-2022 budget as presented below due to expenditures beyond the budgeted amounts, and

**WHEREAS**, the following departments have excess funds available: BZA, Electoral Board, Contingency, and be used to fund the following departments in need, and

**WHEREAS**, the Board of Supervisors department for Legal Fees have been in excess of the budgeted amount, this line item will be in need of \$3,300 to finish out the FY22, and

**WHEREAS**, the Registrar office needs the amount of \$7,920 in order to meet the needs of the benefits of the staff due to an increase of salary by the state board of elections, this amount is the county's portion of the expenses and these funds can be transferred from excess funding that was allocated for laptops in the Electoral Board budget, and

**WHEREAS**, the Accounting Department is in need of the amount of \$20,466, this amount is for the balance of salaries and benefits for the accounting clerk, and

**WHEREAS**, the Fifth Planning Commission (RVARC) dues were over budget by \$14 this is generated by population and they assist us in grants and other projects, and

**WHEREAS**, the Risk Management Department in the property and liability cost have exceeded the budgeted amount by \$271 and request that this be transferred, now

**THEREFORE BE IT RESOLVED** by the Board of Supervisors of Craig County that the following budget amendment transfers be and is hereby approved for fiscal year 2021-2022.

**FROM:**

4-100-013100	Electoral Board	7,920
4-100-081400	Board of Zoning	500
4-100-091410	Contingency	<u>39,551</u>
	Total	47,971

**TO:**

4-100-011010	Board of Supervisors	3,300
4-100-013200	Registrar	7,920
4-100-021600	Clerk of Circuit Court	16,000
4-100-024300	Accounting	20,466
4-100-081410	RVARC	14

4-100-091400	Risk Management	<u>271</u>
	Total	47,971

The Board of Supervisors of Craig County in a regular meeting on 5<sup>th</sup> day of May, 2022 approved this resolution.

Resolution R22-39, a Resolution Establishing Administrative Guidelines for the Financial Management of All Federal American Rescue Plan Act Relief Funds. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**R22-39**

**A RESOLUTION ESTABLISHING ADMINISTRATIVE GUIDELINES  
FOR THE FINANCIAL MANAGEMENT OF ALL  
FEDERAL AMERICAN RESCUE PLAN ACT RELIEF FUNDS**

**WHEREAS**, the American Rescue Plan Act of 2021 but primarily from the Coronavirus Relief Fund (CRF) allocations which provided for two (2) allocations, \$498,318.50 and \$505,684.50 from the Commonwealth of Virginia’s CARES funding totaling \$1,004,003.00; and

**WHEREAS**, “CARE’s Act, Coronavirus Relief Fund and American Rescue Plan Act of 2021 Allocation Guidelines” has been approved by the Board of Supervisors to meet County emergency needs, establish spending categories, and a timeline to purchase and expend CARE’s funds, and

**WHEREAS**, a four-man COVID-19/CARE’s Act and American Rescue Plan Act of 2021 Review Committee is appointed to review all requests for funds, ensuring that any expenditures are eligible to receive funds, and

**WHEREAS**, the COVID-19/CARE’s Act and American Rescue Plan Act of 2021 Review Committee shall consist of; R.R. Dan Collins, Co. Administrator (Chairman), Darryl Humphreys, EMS Coordinator (Emergency Member), Jim Cady

(Citizen Member) and Kermit Daniel, FEMA Accounting Specialist (Finance Member), and

**WHERAES**, County COVID-19 and American Rescue Plan Act of 2021 funds are to support aid in providing material & supplies, EMS personnel costs, and expanding the pandemic preparedness, and

**WHERAES**, County COVID-19 and American Rescue Plan Act of 2021 funds are available for the Town of New Castle if eligible expenses are identified and requested by the Town, and

**WHERAES**, County COVID-19 and American Rescue Plan Act of 2021 funds are available for support of other government-related agencies that did not receive funding directly if eligible expenses are identified by the agencies such as the Volunteer Fire Departments, Volunteer Rescue Squads, CCPSA, 911 Center or other eligible County agencies, and

**WHERAES**, County COVID-19 and American Rescue Plan Act of 2021 funds are available to the Craig County Economic Development Authority for support of possible business financial aid needs, if eligible expenses are identified by the CCEDA, now, therefore, be it

**RESOLVED**, by the Craig County Board of Supervisors on this 2nd day of July 2020, the acceptance and appropriation of CARES Act and American Rescue Plan Act of 2021 funding and authorizes the County Administrator to oversee the CARE's Act program within the established guidelines of the CARES ACT and this resolution.

Resolution R22-40, a Resolution and Letter Amending the Craig County Bicentennial Scholarship Award and closing Carter Bank and Trust account where Craig County Bicentennial Memorial Fund is held. Mr. Collins gave an overview and history of the Bicentennial Scholarship Award and the reason for the discussion. The monies were held and Carter Bank and Trust and because of the banks recent closing it is now managed at a Carter Bank and Trust in Roanoke. Mr. Collins explained that the letter is for the Treasurer who has requested that we move the account to Farmers and Merchant Bank for the county's convenience. Per the Carter Bank and Trust they are requesting that the Board be in agreement to close this account by Mrs. Parsons. The resolution is to increase the amount of the scholarship money from \$200.00 to \$500.00. Mr. Zimmerman requested changing the names on the account as they are no longer with the county. Mr. Collins did explain the reason for the letter would give permission to our Treasurer, Jackie Parsons to close the account and release/remove the other names (Richard Flora, Suzanne Holth, and Karen King) as they are no longer employed with the county. Mr. Zimmerman made a motion, seconded by Mr. Dunbar, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**A RESOLUTION AMENDING THE  
CRAIG COUNTY BICENTENNIAL SCHOLARSHIP AWARD**

**WHEREAS**, the Craig County Bicentennial Commission chose the Board of Supervisors to administer and control the Craig County Bicentennial Scholarship Fund with resolution passed on the 4<sup>th</sup> of May, 1979, and

**WHEREAS**, the fund was originally established to provide a Fifty Dollar (\$50.00) US Savings Bond each year to a graduation Craig County Senior who best exhibited traits of patriotism, good citizenship and love of country throughout the preceding school year, and

**WHEREAS**, when it became no longer possible to go to the local bank and purchase a savings bond the Board of Supervisors decided that the award would be in the form of a check for Twenty-five dollars (25.00) by Resolution R17-22, and then changed again by Resolution R17-22 to the amount of \$200.00, and

**WHEREAS**, it is now the request that the amount be increased to \$500 due to the increased cost of books and tuition to the recipient of the award, now

**THEREFORE BE IT RESOLVED** by the Board of Supervisors that the Craig County Bicentennial Scholarship Fund will be increased to \$500.00 and the Award will be in the form of a check to the winning senior each year until the fund is depleted.

This modification to the original plan is hereby approved by the Board of Supervisors of Craig County, in a regular meeting on the 5<sup>th</sup> day of May 2022 with the adoption of this Resolution.

Resolution R22-41, Amending the FY 2021-2022 Budget. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.



**A Resolution  
Supporting the Reauthorization of the  
Federal Community Service Block Grant Act Bill HR 5129  
Total Action for Progress (TAP)**

**WHEREAS,** Total Action for Progress (TAP), which assists citizens in our jurisdiction, is requesting a letter of support for the reauthorization of the federal Community Service Block Grant Modernization Act of 2022, HR 5129. Without the CSBG Act, TAP and other community action agencies would not be able to operate, and

**WHEREAS,** the allocation of funds goes to combat poverty and promote self-sufficiency, respond rapidly to unforeseen crises such as natural disasters, COVID-19 pandemic and implement gap-filling activities that address unmet community needs, and

**WHEREAS,** Bill HR 5129 would provide updated, security and reliability to communities across the country by authorizing CSBG for 10 years, ensuring money flows in a timely manner.

**WHEREAS,** The new broadband navigator initiative, will increase CAAs' ability to respond to emerging needs, and quality performance at the federal, state, and local level and that the essential nature of CSBG as a locally controlled program is retained and bolstered.

**THEREFORE, LET IT BE RESOLVED,** that the Craig County Board of Supervisors supports TAP (Total Action for Progress) by notifying The Honorable Suzanne Bonamicis and The Honorable Glenn Thompson, United States Representatives of the County of Craig's support of Bill HR 5139, Community Service Block Grant Modernization Act of 2022.

The Board of Supervisors of Craig County, in a regular meeting, on 5<sup>th</sup> of May, 2022 adopted this resolution.

## **PUBLIC HEARING**

Public hearing for comment on proposed Resolution to Amend The Fiscal Year 2021-2022 Budget.

Mr. Spence asked the Board if there were any comments before opening the public hearing. There was no comment from Board.

Open public hearing at 6:31 pm.

There was no public comment, Mr. Spence closed the public hearing.

Resolution R22-42 Amending the FY 2021-2022 Budget. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**R22-42**

### **A RESOLUTION AMENDING THE FISCAL YEAR 2021-2022 BUDGET**

**WHEREAS**, the Craig County Board of Supervisors (CCBoS) adopted the 2021-2022 Budget on May 6, 2021 for planning purposes, and

**WHEREAS**, it is the request that we add the collected revenue from the Cigarette Tax to the 2021-2022 budget in the amount of 35,198, and this be used for the needed balances of the EMS and Public Safety Salaries and Benefits, and

**WHEREAS**, it is the request of the Clerk of Circuit Court that the amount of \$35,683 be added from the receipt of revenue from the State Compensation Board for the Salaries of the additional new employees to the clerks office for the FY22, and

**WHEREAS**, it has been acknowledged that the State Board of Elections will be increasing the reimbursement for the Registrar Office due to the increase of the salary for the General Registrar for the 21-22 year in the amount of 11,130, and

**WHEREAS**, the Craig County Dept of Social Services has also received additional funding from the Commonwealth of Virginia in the amount of \$6,435 for Covid Funding Promoting Safe and Stable Families, this will be placed in the Dept of Social Services budget as appropriate, and

**THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Craig County that the Fiscal Year 2021-2022 budget is hereby amended as follows:

**REVENUE**

**LOCAL**

Cigarette Taxes	3-100-012080-0001	35,198
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**STATE**

State Board of Elections	3-100-023060-0001	11,130
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State Compensation Board	3-100-023070-0001	35,683
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Laser Dept of Social Services	3-201-024060-0004	<u>6,435</u>
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**TOTAL     88,446**

**EXPENSES**

**CCEMS**

Supplies/Equipment	8,000
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<b><u>PUBLIC SAFETY</u></b>	Salaries and Benefits	27,198
<b><u>CLERK OF COURT</u></b>	Salaries and Benefits	35,683
<b><u>REGISTAR</u></b>	Salary and Benefits	11,130
<b><u>DEPT SOCIAL SERVICES</u></b>	Covid Purchase serv	<u>6,435</u>
	<b>TOTAL</b>	<b>88,446</b>

**BE IT FURTHER RESOLVED**, that the sum of **\$88,446** appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 5<sup>th</sup> day of May 2022, adopted this resolution.

Resolution R22-43 Amending the FY 2021-2022 Budget. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, vote as follows: Mr. Zimmerman, yes, Mr. Matyas, yes, Mr. Dunbar, yes, Mr. Spence, yes.

**R22-43**

**A RESOLUTION AMENDING  
THE FISCAL YEAR  
2021-2022 BUDGET**

**WHEREAS**, the Craig County Board of Supervisors (CCBoS) adopted the 2021-2022 Budget on May 6, 2021 for planning purposes, and

**WHEREAS**, the Craig County Public Schools has received CRRSA ESSER II (CARES Act ESSERF) funds in the 2021-2022 fiscal year in the amount of \$112,038, and

**WHEREAS**, it is the request of the Craig County Public Schools that it be placed into the 2021-2022 operating budget, now

**THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Craig County that the Fiscal Year 2021-2022 budget is hereby amended as follows:

**REVENUE**

**STATE**

**School Fund 205**

CARES ACT ESSER	3-205-033080-0055	108,494
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**Café Fund 206**

CARES ACT ESSER	3-206-033080-0012	<u>3,544</u>
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<b>TOTAL</b>		<b>112,038</b>
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**EXPENSES**

**School Fund 205**

Instructional Salaries	4-205-061100-1120-2-6	82,420
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FICA Taxes	4-205-061100-2100-2-6	6,305
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Instruct Materials and Supp	4-205-061100-6000-2-1-100	2,507
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Transportation Salaries	4-205-063200-1190-9-6	5,871
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FICA Taxes	4-205-063200-2100-9-6	450
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Fuel	4-205-063200-2100-9-6	510
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Architectural Fees	4-205-064200-3000-9-1	10,431
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**Café Fund 206**

Cafeteria Salaries	4-206-065100-1620-9-1	3,292
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FICA Taxes	4-206-065100-2100-9-1	<u>252</u>
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<b>TOTAL</b>		<b>112,038</b>
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**BE IT FURTHER RESOLVED**, that the sum of **\$112,038** appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 5<sup>th</sup> day of May 2022, adopted this resolution.

## **INFORMATIONAL**

- A. Treasurer's Report
- B. Copy of Tax Rate & Budget Ad
- C. Tax Bulletin 22-4, Virginia Department of Taxation, New Class of Personal Proper for certain types of Vehicles.
- D. Town of New Castle adopted Cigarette Tax Ordinance

## **REPORTS AND INQUIRIES FROM THE BOARD**

- a. Mr. Collins – ARAP funds eligible for Radio Project. We submitted a VDEM grant request for \$2,900,000.00 last month. In addition, contacted Delegate (Both Joe McNamara & Terry Austin) there may be state funding available. Delegate Austin is on the House Appropriations Committee.
- b. Opioid Settlement – Notified that the County will receive \$371,000.00. Not sure of eligible uses. All proceeds will go into General Fund – Fund Balance.
- c. Cleaning Service – Crew started last week.
- d. BOS Budget Schedule – Next meeting June 2<sup>nd</sup>, at 6:00 pm.
- e. Planning Commission will be reviewing a proposed Zoning Ordinance Amendment addressing “Accessory Apartments” (Guest House) this Spring. The purpose is to allow a small dwelling for and immediate family member, on a single lot in various zones. Updating the county Comprehensive Plan will also start this May or June.
- f. Dam #1- Continued efforts with Senator Steve Newman and Delegates Joe McNamara and Terry Austin (Our new Delegate) to fund the “Local Match” for Johns Creek Dam No. 1 Federal safety modifications. Receive notification federal funding, along with the State (Local) matching funds has been approved. No County funds needed.
- g. GIS update- the Registrar has asked that we consider including a voting precinct in the Magisterial District overlay. Will discuss with Hurt & Proffitt.
- h. Landfill- We have advertised landfill Property for sale once again, R/W to be recorded in the Clerk's Office prior to any possible sale.
- i. Rails to Trails- IN PROGRESS VDOT has completed the first review for developing a Walking/Bike/Horse Trail from New Castle to Eagle Rock in Botetourt County. The next step is the Preliminary Engineering work. Part of the work is to have several Citizen Information Meetings (CIM) to provide the public an opportunity to review and discuss. I recommend the Board appoint a 5-member committee to oversee the development and insure citizen involvement. The

Committee should include a representative for the Tourism Commission, National Forest, Field of Dreams, and two others. I would recommend the County Administer be an Ex-official.

- j. Mr. Spence asked is there were any other reports and commented that he would like to further look into the County Wide Parking Ordinance and bring it back into discussion. Mr. Collins agreed.

### **HEAR THE PUBLIC**

Mr. Spence opened hear the public.

Alan R. Lugar – Simmonsville District -Voiced a complaint about a neighboring piece of property who the owner obtained a building permit to build a house and has now cleared additional property beyond his E&S (Erosion & Sediment) agreement. The neighbor has been compliant with Craig County Erosion & Sediment agreement.

### **ADJOURN MEETING TO BUDGET WORK SESSION**

Mr. Spence adjourned the meeting at 7:09 pm.

\_\_\_\_\_,  
CHAIRMAN  
CRAIG COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_, CLERK  
CRAIG COUNTY BOARD OF SUPERVISORS

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