

**CRAIG COUNTY BOARD OF SUPERVISORS
OCTOBER 6th , 2022 – 6:00 P.M.
CRAIG COUNTY COURTHOUSE**

AT A REGULAR MEETING of the Craig County Board of Supervisors conducted on the 6th day of October at 6:00 p.m. in the Craig County Court House Courtroom.

PRESENT:

Jesse Spence – Chair
Carl Bailey-Supervisor
Rusty Zimmerman-Vice Chair
Keith Dunbar-Supervisor

Dan Collins – Clerk

Jason Matyas-Supervisor - Absent

OPEN MEETING

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, a moment of silence, followed with the Pledge of Allegiance.

**REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF
AGENDA ITEMS**

CONSENT ITEMS

R22-72

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE
ON THURSDAY, OCTOBER 6th , 2022**

**RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET
FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE
DESIGNATED AS THE CONSENT ITEMS**

BE IT RESOLVED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for October 6th , 2022 designated as the Consent Items be, and hereby is, approved and concurred in as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:
 1. Approval of minutes – September 1st , 2022
 2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on the 6th day of October 2022 adopted this Resolution.

Mr. Spence asked for a motion on R22-72 minutes and consent items. Mr. Bailey made a motion, seconded by Mr. Dunbar, to approve Resolution R22-72. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

BRIEFINGS

- A. Brian Belvins, VDOT - No Land Development projects, and no permits issued. Traffic Engineering work order for 632 Johns Creek Road requesting a road evaluation of the section at approximately 13287 Johns Creek Road and 120000 Johns Creek Road for potential installation of curve waring and advisory speed signs. Pavement Painting on 311 Craig Valley Drive and Paint Bank Road pipe crossings. Ditching and Pipe cleaning on route 615 Craig Creek Road. Upcoming pipe replacements on 632 Johns Creek Road 30' x 24" pipe. Completed projects, cleaned pipe and ditches as needed in the Paint Bank and Potts Mountain areas. Shoulder repair on Route 42 Cumberland Gap Road. Replace pipe on Route 632 Johns Creek Road 40' x 36" and did pipe inventory. Bridge Projects Route 311 (New Castle) Bridge Replacement over Meadow Creek, temporary signal, single land traffic configuration, and reduced speed limit is in service. Phase 1 bridge and approaches are complete. Traffic switch to phase 2 is scheduled for September 22, 2022. The project encountered some issues requiring additional work that has impacted the near-term schedule. The project team is working with our contractor with a goal to complete phase 2 bridge, roadway tie-ins, and signa removal by mid-December 2022. Some remaining work will be completed late Spring 2023. Two load postings, Branch of Craig Creek and Branch of Johns Creek Road. Mr. Bailey requested that mile and half up Johns Creek, left side of the road

looks like it's caving in. Mr. Dunbar mentioned some trees "Ash" trees to be looked at before they fall down. Mr. Blevins would investigate both.

- B. Trace Bellasia- Broadband Update- No update
- C. Bill Wolfe – No update
- D. Woody Lipps, Craig Valley Railbed Committee – Presented a Power Point for the Craig Valley Railbed Scenic Trail. Mr. Lipps reported this was a cooperative effort with Craig and Botetourt Counties, VDOT, Roanoke Valley Regional Commission among others including Delegate Terry Austin. The Committee so far has organized a 7-member committee, met with Botetourt County and VDOT. The Committee has several Ex-Officio members identified, examples are the Planning Commission, and Historical Society. The General Assembly provided \$79 million for regional multi-use trails in the recently approved budget. They specifically named five priority trail projects including ours. The Commonwealth Transportation Board (CTB) adopted the five priority projects to share the \$79 million in General Fund dollars. The CTB plan is to advance \$1 million to each of the five projects for pre-planning, public scoping, construction planning/engineering, and final cost estimates. Next for our committee, seeking input from local folks, listen to what they have to say, and collect their ideas and concerns. We are going to continue to work with the local volunteers to set up formal maintenance program on our 1-mile greenway trail. When a plan has been created, we will then start to organize public workshops where we will invite folks to work with planners and engineers to address questions, concerns, and share ideas. Mr. Lipps gave a quick history on how the Jackson River Scenic Trail began. Mr. Lipps took a field trip to the Jackson River Scenic Trail and met with Allegheny County Parks and Recreation Director in which was enlightening. The trail is like Craig County and was interested in how they mitigated similar concerns. The Jackson River Scenic Trail is 17 miles from downtown Covington, it has multiple crossing and private road crossings. Several Subdivision, traverses agricultural/grazing land, and is open to hikers, horses, and bicycles. Mr. Lipps ended with a Thank you for your time.

OLD BUSINESS

- A. Mr. Collins updated the Board of Supervisors on the Solid waste Collection & Compactor Study. The study included fees, employees, transportation, and number of deliveries. The current operational saving at the 42 Transfer site are between \$12,000 and \$14,000 that would be lost adding a open container for bulk items. Estimated annual cost of adding a open container to the 42 Transfer site is \$13,654. Mr. Collins reached out to Brad Craig with Mattern & Craig to provide a summery of work to be completed and a cost estimate for a county wide Solid Waste Analysis. The study would include density of housing, miles to potential location, size, site visit, cost estimate, prepare report and revise report after comment. The fee would be about \$18,500. If the board is interested, we can proceed to identify location and estimated construction cost with Mattern & Craig. Mr. Collins asked for Direction from the board. Discussion regarding adding a new site, land and compactor cost for areas that would need it. The Board decided to pass on the study.

NEW BUSINESS

Proposed Budget Amending the Fiscal Year 2022-2023 moved to public hearing.
Mr. Collins reviewed budget amendments.

PUBLIC HEARING

Mr. Spence opened the Public Hearing for comments. As there were no public comments Mr. Spence closed the Public Hearing.

R22-73

A RESOLUTION AMENDING THE FISCAL YEAR 2022-2023 BUDGET

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2022-2023 Budget on May 5, 2022 for planning purposes, and

WHEREAS, the County of Craig has received additional funding and is making a budget adjustment to the revenue for the Personal Property Taxes, and

WHEREAS the Craig County Board of Supervisors voted to give a County Tax Relief by means of Personal Property Taxes for the year of 2022, this Tax Relief adjustment of 15% reflects changes due to higher assessments on vehicles for the 2022 tax year. The amount of relief is given is \$205,600 on the Personal Property Taxes for 2022, this relief allocation will come from the County Fund Balance, and

WHEREAS, the Sheriff office has received the amount of \$153 in interest which is over several years span for seizure money, this must be allocated to the sheriff seizure funds, and

WHEREAS, the Dept of Social Services for the FY22 did not expend the VJCCCA funding received. This funding must be returned to the Commonwealth of Virginia Dept of Criminal Justice, this will be taken from the DSS Fund Balance of 6-30-22 and returned to the Commonwealth, and

WHEREAS, the Craig County Library has received additional funding from the Town of New Castle in the amount of \$900, and also the Commonwealth in the amount of \$1486 above the amount budgeted for funding for the library, these will be added to the Library as required, and

WHEREAS, the CCEMS has received reimbursement for ASHI funds from the CC Childcare for cpr cards in the amount of \$275, and

WHEREAS, the Sheriff Office has had insurance claim funding in the amount of \$3,737 for the repairs of a county vehicle from VACORP Ins this will be used to pay for the collision repairs, and the Sheriff Office has also received a donation for Hooked on Fishing in the amount of \$50 to be allocated to that program, and

WHEREAS, The County of Craig has received the first installment in the Opioid Settlement in the amount of \$2,847, this will be placed in the Fund 217 which is designated for the settlement funds, these funds will be used for the Communications Towers for Public Services, and

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2022-2023 budget is hereby amended as follows:

REVENUE

Local

| | | |
|-------------------|---------------------------------|-----------|
| 3-115-041999-0000 | Seizure Funds Fund Bal | 152 |
| 3-100-041999-0000 | GF Fund Balance | 205,600 |
| 3-100-011030-0001 | Personal Property Taxes Current | (205,600) |
| 3-201-041999-0000 | Fund Bal Social Services | 6,585 |
| 3-100-018990-0027 | Library Local Donations | 900 |
| 3-100-018990-0018 | Other Misc rev | 275 |
| 3-100-019000-0016 | Insurance Reim | 3,737 |
| 3-100-018990-0031 | Hooked on Fishing Donations | 50 |

State

| | | |
|-------------------|-----------------|-------|
| 3-100-024080-0001 | Add'l State Aid | 1,486 |
|-------------------|-----------------|-------|

Federal

| | | |
|-------------------|-------------------|-----------------|
| 3-217-033080-0001 | Opioid Settlement | 2,847 |
| | TOTAL | \$16,032 |

EXPENSES**Treasurer**

| | | |
|-------------------|----------|-----|
| 4-100-012410-5542 | Training | 275 |
|-------------------|----------|-----|

Sheriff

| | | |
|-------------------|-------------------|-------|
| 4-100-031200-3311 | Vehicle Maint. | 3,737 |
| 4-100-031200-9906 | Hooked on Fishing | 50 |

Library

| | | |
|-------------------|-----------------------|-------|
| 4-100-073300-1003 | Salaries | 1,805 |
| 4-100-073300-2100 | FICA | 145 |
| 4-100-073300-3310 | maintenance contracts | 335 |
| 4-100-073300-8201 | Equipment purchases | 101 |

Sheriff Seizure

| | | |
|-------------------|---------------|-----|
| 4-115-031200-5899 | Federal | 51 |
| 4-115-031200-5898 | State Seizure | 101 |

Dept Social Services

| | | |
|-------------------|---------------------|-------|
| 4-201-053110-4100 | VJCCCA return funds | 6,585 |
|-------------------|---------------------|-------|

Opioid Settlement

| | | |
|-------------------|------------------|---------------|
| 4-217-011010-0002 | Opioid payment 1 | <u>2,847</u> |
| | TOTAL | 16,032 |

BE IT FURTHER RESOLVED, that the sum of **\$16,032** appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 6th day of October 2022, adopted this resolution.

Mr. Spence asked for a motion on R22-73, Mr. Bailey made a motion, seconded by Mr. Dunbar. Voting as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

INFORMATIONAL

- A. Treasurer's Report
- B. Mountain Valley Pipeline Letter to FERC
- C. Request for Notification for Public Meetings

REPORTS AND INQUIRIES FROM THE BOARD

- a. Craig County Emergency Management – Craig County Emergency Management and the Craig County Sheriff's Office continue to promote CodeRED to get more County residents to sign up for Emergency Alerts. Please encourage your constituents to sign up.
- b. Public Meetings – Updated policy on the availability of Agendas and Meeting Packets to the public. Mr. Collins suggested the Agenda for the Board of Supervisors be available three days prior to the meeting by the following methods, e-mailed to the Board of Supervisors, posted on the website, copy available in the administration office, and emailed to a Notification Request List. The Agenda and Board Packets will be emailed to the Board Members, posted on the website and a copy be made available in the Administration Office three days prior to the meeting. All members present from the Board agreed, policy change in effect as of November 1st, 2022.
- c. LATCF – The County of Craig received notice from the U.S. Department of Treasury regarding two annual payments (Federal FY22 and FY23) authorized under the American Rescue Plan Act (ARPA). The Local Assistance and Tribal Consistency (LATCF) payments predominantly go to PILT Counties. We will receive \$188,544.63 in FY 23 for a total of \$377,089.26. Will deposit funds in the CIP account, reserved for the Radio Tower Project.
- d. EDA- Will review RFP's for the construction design of the proposed Farmers Market at the October 11th meeting. The EDA will present a recommendation to both the County and the Town. Once approved, the project will be "Shovel Ready" for Grant Applications.
- e. 2024 Reassessment – Wampler Eanes Appraisal Group LTD was approved by the BOS at the September meeting. All Contracts have been completed.
- f. Court House Pigeon Problem – Exterminator has completed his work. Pigeons are gone.
- g. Rails to Trails- IN PROGRESS VDOT has completed the first review. The next step is the Preliminary Engineering work. The Board appointed a seventh committee member at the June meeting to oversee the development and insure citizen involvement. An update will be presented to the Board of Supervisors at their October Meeting. Funding from the State of \$12,500,000 for this project.
- h. Health Department Lease- Current lease expired June 30, 2022. Inflation has increased 38.9% since 2007. Current lease is \$11,500.00 annually (\$962.50) per month). Notified

the Health Department they are month to month until a new lease is negotiated. Health Department is working on new lease.

- i. ARAP Funds (approximately \$996,637+/-) are eligible for the Radio Project. We submitted a VDEM grant request for \$2,900,000.00 last month. In addition, Delegate Terry Austin reports there is \$2,000,000 included in the Adopted State Biennium Budget.
- j. Opioid Settlement-Notified that the County will receive \$371,000. Not sure of eligible uses. All proceeds will go into General Fund – Fund Balance for the Radio Tower Project.
- k. Planning Commission has begun will be reviewing a proposed Zoning Ordinance Amendment addressing “Accessory Apartments” (Guest House), Alternative Energy sources (Solare, Wind, etc.), and Updating the Counties Comprehensive Plan.
- l. Johns Creek Dam #1- Federal Safety modifications. Received notification the federal funding, along with the State (Local) matching funds has been approved. No County funds needed. No updates available.
- m. Landfill – County Attorney is preparing a Sales Agreement and the Closing Documents. Closing is estimated to be completed next week.

HEAR THE PUBLIC

Mr. Spence opened the public meeting. As there were no comments from the public. Mr. Spence closed Hear the Public.

RECESS TO CLOSED SESSION FOR REAL ESTATE MATTERS

Motion to go into closed session to discuss Real Estate matters §2.2-3711 A.3

Mr. Spence asked for a motion to recess to CLOSED SESSION FOR REAL ESTATE MATTERS §2.2-3711 A.3. Mr. Bailey made a motion, seconded by Mr. Zimmerman. Voting as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

R22-74

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF
CRAIG COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY
COURTHOUSE ON THURSDAY, OCTOBER 6th, 2022**

RESOLUTION CERTIFYING THE CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

WHEREAS, The Board of Supervisors of Craig County, Virginia has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Supervisors of Craig County, Virginia, that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Craig County, hereby certifies that, to the best of each member's knowledge;

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Supervisors of Craig County, Virginia

Mr. Spence asked for a motion on R22-74 Mr. Zimmerman made a motion, seconded by Mr. Bailey. Voting as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

ACTION AS A RESULT OF CLOSED MEETING

Mr. Spence asked for a motion regarding the review bids for Camp Mitchell. Mr. Zimmerman made a motion to reject all bids, Mr. Bailey seconded the motion. Voting as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

ADJOURN MEETING

Mr. Spence adjourned the meeting at 6:45 pm.

_____,
CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS
