

**CRAIG COUNTY BOARD OF SUPERVISORS
DECEMBER 1st , 2022 – 6:00 P.M.
CRAIG COUNTY COURTHOUSE**

AT A REGULAR MEETING of the Craig County Board of Supervisors conducted on the 1st day of December at 6:00 p.m. in the Craig County Court House Courtroom.

PRESENT:

Jesse Spence – Chair
Rusty Zimmerman-Vice Chair
Carl Bailey-Supervisor
Keith Dunbar-Supervisor

Dan Collins – Clerk - Absent
Jason Matyas-Supervisor - Absent

OPEN MEETING

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, followed with the Pledge of Allegiance.

**REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF
AGENDA ITEMS**

Mr. Spence asked if there were any changes to the agenda items. As there were no changes, Mr. Spence moved to Consent Items.

CONSENT ITEMS

R22-81

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE
ON THURSDAY, DECEMBER 1st , 2022**

RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE DESIGNATED AS THE CONSENT ITEMS

BE IT RESOLVED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for December 1st , 2022 designated as the Consent Items be, and hereby is, approved and concurred in as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:
 1. Approval of minutes – November 3rd , 2022
 2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on the 1st day of December 2022 adopted this Resolution.

Mr. Spence asked for a motion on Consent Items, R22-81. Mr. Bailey made a motion, seconded by Mr. Dunbar, to approve Resolution R22-81. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

BRIEFINGS

- A. Brian Blevins, VDOT - No Land Development or Permits Issued 10/22/2022 to 11/15/2022. 1 Traffic Engineering work order was submitted on 8/15/2022 requesting evaluation of the section 632 Johns Creek Road. Requesting a road evaluation of the section at approximately 13287 Johns Creek Road and 120000. Traffic Engineering recommended the installation of curve warning signs with advisory plaques and set of chevrons. The installation of these signs was completed on 11/07/2022. Upcoming Projects include mowing Johns Creek area, Paint Bank Road and 5 others. Ditching and Pipe cleaning, shoulder on route 311 southbound. Grading and stone in the area around route 311 and route 611, Peaceful Valley Road. Completed projects include patched pipe crossing on route 311, Paint Bank Road, replaced 30x24' pipe on route 632, Johns Creek Road, grading as needed, stabilized Sinking Creek area and roads off route 311, pipe inventory on the Johns Creek area, mowing route 311 southbound and roads off, mowing on route 42, Cumberland Gap Road and off roads. Bridge Projects Route 311 (New Castle) Bridge Replacement over Meadow Creek, temporary signal, single land traffic configuration, and reduced speed limit is in service. Phase 1 bridge and approaches are complete. Phase 2 is underway with demo completion of the route 311 southbound superstructure and substructure. Abutment AB concrete placed for phase 2. Contractor is working on finish demo of the existing structures for Abutment A so prebore pile installation can begin. The project encountered an issue requiring additional work that has impacted the near-term schedule. The project team is working with our contractor with a goal to complete the phase 2 bridge, roadway tie-ins, and signal removal by mid – December 2022 has been changed to March or April. Mr. Dunbar asked about sink hole on 621 right pass Appalachian Trail. Mr. Bevins commented he will look into it.
- B. Trace Bellassai- Broadband Update- no update
- C. Bill Wolfe – No update
- D. Scott Wickham, CPA, CFE, Robinson, Farmer, Cox Associates: Mr. Wickham reviewed our audit and noted where Statement of Economic Interests were noted incomplete. Cigarette Tax documentation with multiple vendors were not completely filling out the remittance forms. Recommended that all remittance be completed to ensure the total stamps purchased, total sold, beginning, and ending inventory is provide on same. Mr. Wickham noted that the Fire Program funds that the County is obtaining documentation from one to two volunteer fire agencies but then evenly distributing the funds to all to the agencies. Intent of the program is based on reimbursement basis and recommend the County only remit funds to agencies after they have provided eligible receipts with proof of payment. DSS (Department of Social Services) has not been reconciling the LASER submission each month. Recommend reconciling the submissions the account record monthly to ensure the correct amount is submitted for reimbursement. Special Welfare, we noted that reimbursement is not timely. Recommend a ledger Special Welfare be reviewed monthly to ensure amounts are properly paid out.

APPOINTMENTS

R22-82

A Resolution Ratifying the Appointment to the Board of Directors of Blue Ridge Behavioral Healthcare

WHEREAS, the Blue Ridge Behavioral Healthcare, (BRBH) Board of Directors voted to nominate Mr. Patrick Kenney as an at-large board member at their October 20, 2022 board meeting, and

WHEREAS, the Blue Ridge Behavioral Healthcare Board unanimously endorsed Mr. Patrick Kenney to serve as at-large member for which he is eligible according to Title 3702 – 502 of the Code of Virginia. We respectfully request that the Craig County Board of Supervisors approve the reappointment of Mr. Kenney for his second full term, from January 1, 2023 through December 31, 2025.

WHEREAS, the Board of Supervisors of Craig County as a participating governing body is requesting to ratify at-large appointments, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the reappointment of Mr. Patrick Kenney as an at-large member the Board of Directors of Blue Ridge Behavioral Healthcare is hereby ratified for his second full term, from January 1, 2023 through December 31, 2025.

The Board of Supervisors of Craig County, in a regular meeting on 1st day of December,
2022 adopted this Resolution.

Mr. Spence asked for a motion on R22-82, Ratifying the Appointment of Patrick Kenney for another term as At Large Member to the Board of Directors of Blue Ridge Behavioral Healthcare. Mr. Bailey made a motion, seconded by Mr. Dunbar, to approve Resolution R22-82. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

OLD BUSINESS

Radio Communications Project

Mr. Spence asked for a motion on Proposed Emergency Radio Communications Project. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, to approve \$1,500,000.00 impact to the Budget if the VDEM Grant is not received. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, no, and Mr. Spence, yes.

Mr. Cady and Mr. Humphreys reviewed with the Board of Supervisors possible grants and funding resources for the proposed Emergency Radio Communication Project. In 2021 the County received a consult grant to retain CTA to review, evaluate and recommend options to the Board of supervisors. Following their yearlong review, the Board of Supervisors selected the P25 Option. This is the latest technology which will allow the Sheriff and all County Emergency Services to not only communicate with each other but also with VSP and the neighboring Emergency Services in the surrounding Counties.

We advertised for RFP's (Request for Proposals) and chose the apparent low bid of \$6,330,315. After months of negotiations, we have a negotiated project cost totaling \$4,880,000. We have also identified several funding sources.

• CARE's Funds	\$ 96,000	Radio's Purchased
• ARAP Funds	\$ 996,631	Received Half
• LATCH (<i>Additional PILT \$ - Fed ARAP</i>)	\$ 377,089	Received Half
• Opioid Settlement Funds ** Years)	\$ 371,000	Small Payments (10-12
• Va. Legislature January/February	\$2,000,000	Apply DCJS —
• VDEM Grant OR	\$1,500,000	Bond Issue – February?
○ VRA Bonds		
○ Internal CIP Loan		
○ CIP Cash		
Total =	\$5,340,720	

Remaining Project Budget =	<u>\$4,880,000</u>
Balance =	\$ 480,720
Less Radios =	<u>\$ 96,000</u>
Contingency ** =	\$ 364,720

Options

There are several options for the Board to consider:

- A. No Action Needed – If VDEM Grant is awarded.
- B. Issue VRA Bonds.
- C. Issue Internal Loan. (Use Cash Fund GF Balance & Pay Back to GF).
- D. CIP Budget (Use Cash Fund Balance).

Fiscal Impact

There is a \$1,500,000 impact to the Budget if the VDEM Grant is not received. If cash is used the one-time impact will be \$1,500,000. Project loans, either internal or VRA, would have an \$187,567.55 annual impact for the next ten years. Assuming the interest rate is 4.46%. Current CIP and GF Fund Balance is approximately \$6,055,000. Using \$1,500,000 (24.8%) of all GF Fund Balances would reduce GF Fund Balance to \$4,555,000. However, ARAP & LATCH is reserved for the Radio Project leaving \$2,799,301 Fund Balance.

Staff Recommendation

If not successful in receiving a VDEM Grant, staff recommends Option B. Option B allows us to keep a strong general fund balance (\$3,919,334) as an emergency fund (Rainy Day Fund). Debt Service FY23/24 ending is \$474,230. Using \$187,600 for Radio Debt Service leaves \$286,630 for Operating revenue in FY23/24.

Proposed Farmers Market Project Update

Reviewed with the Board of Supervisors Preliminary sketch and layout of proposed Farmers Market provided by Thompson and Litton. County, Town, Economic Development and Tourism all agreed to participate in funding for Proposed Farmers Market and will proceed with Grant application.

NEW BUSINESS

Mr. Spence asked for a motion on R22-83 Establishing Regular Meeting Schedule for the Craig County Board of Supervisors for Calendar year 2023. Mr. Zimmerman made a motion, seconded by Mr. Dunbar, to approve Resolution R22-83. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

R22-83

A RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE CRAIG COUNTY BOARD OF SUPERVISORS FOR CALENDAR YEAR 2023

BE IT RESOLVED by the Board of Supervisors of the Craig County as follows:

1. For calendar year 2023, regular meetings of the Board shall be held on the first Thursday of each month, commencing at 6:00 p.m. All regular meetings shall be held in the Circuit Court Courtroom of the Courthouse in New Castle:

January 5, 2023	April 6, 2023	July 6, 2023	October 5, 2023
February 2, 2023	May 4, 2023	August 3, 2023	November 2, 2023
March 2, 2023	June 1, 2023	September 7, 2023	December 7, 2023

January 4, 2024

2. Should the day established by the Board as the regular meeting day fall on any legal holiday, the meeting shall be held on the next following Thursday, without action of any kind by the Board.

3. Should the Chairman or Vice Chairman, if the Chairman is unable to act, find and declare that weather or other conditions are such that it is hazardous for members to attend the regular meeting, then the regular meeting shall be held on the next following Thursday.

Such findings shall be communicated to the members of the Board and the media as promptly as possible. All hearings and other matters previously advertised shall be conducted at the rescheduled meeting and no further advertisement shall be required.

3. Regular meetings, without further public notice, may be adjourned from day to day or from time to time or from place to place, not beyond the time fixed for the next regular meeting, until the business before the governing body has been completed.

ON MOTION OF BOARD MEMBER, Mr. Zimmerman, to adopt this Resolution and carried by the following votes:

Ayes: 4

Nays:

Absent: 1

A copy teste:

By: *Signed copy on file*
Jesse Spence, Chair
Board of Supervisors
Craig County, Virginia

**MOTION TO APPROVE BOARD OF SUPERVISORS
FY 2023-2024 BUDGET SCHEDULE**

Mr. Spence asked for a motion to approve the Board of Supervisors FY 2023-2024 Budget Schedule. Mr. Dunbar made a motion, seconded by Mr. Zimmerman, to approve the Board of Supervisors FY 2023-2024 Budget Schedule. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

Mr. Spence asked for a motion to approve a R22-84, Support for the Nomination of Gravel Hill Church to the National Register of Historic Places. Mr. Zimmerman made a motion, seconded by Mr. Bailey, to approve Resolution 22-84. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

R22-84

**A Resolution of Support for The Nomination
Of Gravel Hill Church
To The National Register of Historic Places**

WHEREAS, the Department of Historic Resources, Virginia's historic preservation office, has received a complete nomination for the above referenced resource, and

WHEREAS, the DHR is planning to present the proposed nomination to the Virginia State Review Board and the Virginia Board of Historic Resources for recommendation to the National Register of Historic Places and for inclusion in the Virginia Landmarks Register, and

WHEREAS, the Board of Supervisors has been presented with a copy of the nomination for review and comments to be presented to above listed Boards on Thursday, December 8th, 2022, and

WHEREAS, the Board of Supervisors presents this resolution in support of the recommendation for the nomination of Gravel Hill Church to the National Register of Historic Places and for the inclusion in the Virginia Landmarks Register, and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County support the recommendation for nomination of Gravel Hill Church to the National Register of Historic Places and for the inclusion in the Virginia Landmarks Register.

The Board of Supervisors of Craig County, in a regular meeting on 1st day of December, 2022 adopted this Resolution.

Motion to approve Holiday Closing Schedule for the Clerk's Office

Mr. Spence asked for a motion to approve Holiday Closing Schedule for the Clerk's Office. Mr. Bailey made a motion, seconded by Mr. Dunbar, to approve the Holiday Closing Schedule for the Clerk's Office. Voting was as follows: Mr. Zimmerman, yes, Mr. Dunbar, yes, Mr. Bailey, yes, and Mr. Spence, yes.

PUBLIC HEARING

Mr. Spence opened the Public Hearing for comments. As there were no public comments Mr. Spence closed the Public Hearing.

INFORMATIONAL

- A. Treasurer's Report
- B. VDOT, Barbers Creek Load Capacity Emergency Vehicles
- C. Pete Deaver – Feeding South West Virginia Thank you card

REPORTS AND INQUIRIES FROM THE BOARD

Mr. Spence asked if there were any reports or inquiries from the Board. As there were none, Mr. Spence moved to Hear The Public.

HEAR THE PUBLIC

Mr. Spence opened to Hear the Public. As there were no comments, Mr. Spence closed Hear The Public.

ADJOURN MEETING

Mr. Spence adjourned the meeting at 6:47 pm.

CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS
