

**CRAIG COUNTY BOARD OF SUPERVISORS
MEETING MINUTES
OCTOBER 7, 2021**

AT A REGULAR MEETING of the Craig County Board of Supervisors conducted on the 7TH day of October 2021 at 6:00 p.m. in the Craig County Court House Courtroom.

PRESENT: Jesse Spence – Chair
Carl Bailey-Supervisor
Dan Collins – Clerk
Kathi Toelke, Supervisor
Rusty Zimmerman – Vice Chair

VIA PHONE: Lindsey Dunne– Supervisor

OPEN MEETING

Meeting was called to order at 6:00 p.m. by Mr. Spence. The invocation was given by Mr. Zimmerman, followed with the Pledge of Allegiance.

REQUESTS TO POSTPONE, ADD TO OR CHANGE THE ORDER OF AGENDA ITEMS

None

CONSENT ITEMS

Mr. Spence presented the consent items to the Board:

- A. Minutes of September 2nd, 2021
- B. Claims and Warrants

Mr. Zimmerman made a motion, seconded by Ms. Toelke, to approve the minutes and consent items with Resolution R21-77. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-77

**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF CRAIG
COUNTY, VIRGINIA, HELD AT THE CRAIG COUNTY COURTHOUSE
ON THURSDAY, OCTOBER 7TH, 2021**

**RESOLUTION APPROVING AND CONCURRING IN CERTAIN ITEMS SET
FORTH ON THE BOARD OF SUPERVISORS AGENDA FOR THIS DATE
DESIGNATED AS THE CONSENT ITEMS**

BE IT RESOLVED by the Board of Supervisors of Craig County, Virginia, as follows:

1. That the certain section of the agenda of the Board of Supervisors for October 7th, 2021 designated as the Consent Items be, and hereby is, approved and concurred in

as to each item separately set forth in said section designated Items 1 through 2, inclusive, as follows:

1. Approval of minutes – September 2nd, 2021
 2. Claims and Warrants
2. That the Clerk to the Board is hereby authorized and directed where required by law to set forth upon any of said items the separate vote tabulation for any such item pursuant to this resolution.

The Board of Supervisors of Craig County, in a regular meeting on the 7th day of October 2021 adopted this Resolution.

BRIEFINGS

- A. Ashley Smith, VDOT: Ms. Smith provided the board with a Monthly Report on work in the County. Various projects were discussed with the Board. Advertising for the Meadow Creek Bridge Project was posted on September 17, 2021. Bids will be received October 27, 2021, construction is scheduled to begin in February 2022.
- B. Dan Collins, Broadband Committee Report: Mr. Collins, provided the board with an update on Broadband Virginia Telecommunications Initiative (VATI). Mr. Collins updated the board on the success of submitting grant applications to VATI as proposed at the September Board Meeting. Remaining deadlines are as follows: October 21, 2021 Challenges Due, October 28, 2021 DHCD Notifies Challenged Applicants, November 18, 2021 Deadline for Challenge Rebuttals, December 3, 2021 DHCD Notifies all parties of Challenged Determination, Late December- Anticipated announcement of awards.

APPOINTMENTS

- A. Resolution Appointing New Member to the Tourism Commission: Ms. Toelke made a motion, seconded by Mr. Spence, Resolution R21-78 Voting was as follows: Mr. Zimmerman, abstained, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-78

A Resolution Appointing Nichole Zimmerman To the Craig County Tourism Commission

WHEREAS, Membership in the Craig County Tourism Commission (CCTC), in accordance with Resolution R.12-01 passed by the Board of Supervisors of Craig County, will consist of five (5) citizens appointed by the Board with representation as equally distributed around the five magisterial districts as practical.

WHEREAS these representatives shall serve at the pleasure of the Board of Supervisors and may serve unlimited terms. Commission members will serve four (4) year staggered terms. Commission Members Phil Spence and Betsy Daniel have submitted their resignations.

WHEREAS, The Craig County Tourism Commission (CCTC) has nominated Nichole Zimmerman to fill the unexpired term of Phil Spence. Mr. Spence's term ends January 1, 2024. Mrs. Zimmerman would be appointed effective October 7, 2021 and ending January 1, 2024.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the staff recommends approval Resolution 21-78 for the appointment of Nichole Zimmerman for a term beginning October 7, 2021, and ending January 1, 2024.

NEW BUSINESS

Ms. Toelke made a motion, seconded by Mr. Zimmerman, to approve Amending the Fiscal Year Budget for FY 2022 with Resolution R21-79. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-79

A RESOLUTION AMENDING THE FISCAL YEAR 2021-2022 BUDGET

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2021-2022 Budget on May 6, 2021 for planning purposes, and

WHEREAS, the Emergency Services and Sheriff Department has been awarded a RSAF(Rescue Squad Assistance Fund Grant) in the amount of 29,630 from the Commonwealth of Virginia Dept of Health, and

WHEREAS, this grant is a 80/20 grant with the county portion of 5,926 used from Cares Funding, and

WHEREAS, this grant is for equipment and software for Emergency Medical Dispatch to assist in the dispatching to individuals needing an ambulance to their location and also be able to ask specific question that are prompted for their specific need at that time, and

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2021-2022 budget is hereby amended as follows:

REVENUE

Local

3-100-018990-0018 from cares 5926

State

3-100-024020-0007 ems grants/sheriff office 23,704

Total 29,630

EXPENSES

General Fund

4-100-091500-9533 RSAF Emerg Dispatch 29,630

BE IT FURTHER RESOLVED, that the sum of **\$29,630** be appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 7th October 2021, adopted this resolution.

Mr. Zimmerman made a motion, seconded by Ms. Dunne, to approve the Resolution Amending Budget for FY 2021-2022 with Resolution R21-80. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R21-80

**A RESOLUTION AMENDING
THE FISCAL YEAR
2021-2022 BUDGET**

WHEREAS, the Craig County Board of Supervisors (CCBoS) adopted the 2021-2022 Budget on May 6, 2021 for planning purposes, and

WHEREAS, the Commonwealth of Virginia, Compensation Board (Comp Board) has notified the Craig County Sheriff Office of Bonus Funding in the amount of \$3,000 for the Sworn Officers that are supported by the Comp Board, and

WHEREAS, this performance Pay of \$3,000 is a one time bonus from the Commonwealth of Virginia’s allocation of American Rescue Plan Act (ARPA) funds in a 2021 General Assembly Special Session for performance Pay, and

WHEREAS, the Comp Board will reimburse the county for the \$3,000 each eligible officer plus the counties cost for FICA of \$320, total reimbursement to Craig will be \$22,610 for the 7 officers supported by the comp board, and

WHEREAS, Craig County also has two other Deputies which are totally funded by County funds, it is the request that these two officers also receive the Performance Pay and these funds be used from the Sheriff Budget line item from a vacant salary position, and

WHEREAS, the cost for the county funded deputies is \$6,460 and will be paid from the sheriff vacant salaries line by a Budget Transfer Resolution, and,

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Craig County that the Fiscal Year 2021-2022 budget is hereby amended as follows:

REVENUE

State

3-100-023020-0001	Compensation Board Sheriff	22,610
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EXPENSES

General Fund

4-100-031200-1100	Sheriff	3,000
4-100-031200-1101	Deputies	18,000
4-100-031200-2100	FICA	<u>1,610</u>
	Total	22,610

BE IT FURTHER RESOLVED, that the sum of **\$22,610** appropriated as described above. The Board of Supervisors of Craig County, in a regular meeting on the 7th October 2021, adopted this resolution.

Mr. Zimmerman made a motion, seconded by Ms. Dunne, to approve the Resolution Amending Budget for FY 2021-2022 with Resolution R21-81. Voting was as follows: Mr. Zimmerman, yes, Ms. Toelke, yes, Ms. Dunne, yes, Mr. Bailey, yes and Mr. Spence, yes.

R-21-81

**A RESOLUTION TRANSFERRING FUNDS FOR
THE 2021-2022 FISCAL YEAR BUDGET
FOR CRAIG COUNTY**

WHEREAS, the Board of Supervisors is requested to amend the Fiscal Year 2021-2022 budget as presented below, and

WHEREAS, it is the request of the Craig County Sheriff Office to provide performance pay to the two county funded officers as the compensation board is providing to the compensation funded deputies from the ARPA state funds, and

WHEREAS, it is also the request of the Sheriff to transfer the total amount of \$6,460 from the unused Salary of SRO for the purpose of providing the two county funded deputies performance pay, and

WHEREAS, the amount of \$6,000 will be placed in salaries for Animal Control, and E911 and the amount of 640 will be placed in the FICA line item, and

WHEREAS, it is the desire to transfer the above funding from the monies set aside in Contingency for the costs of these described overages, and

FROM:		
SRO Salaries	4-100-031200-1104	6,460
TO:		
Animal Control Salary	4-100-031200-1103	3,000
E911 Salary	4-100-031200-1102	3,000
FICA	4-100-031200-2100	<u>460</u>
		6,460

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Craig County that the following budget amendment transfers be and is hereby approved for fiscal year 2021-2022.

The Board of Supervisors of Craig County in a regular meeting on 7th day of October 2021 approved this resolution.

INFORMATIONAL

A. Treasurer's Report

REPORTS AND INQUIRIES FROM THE BOARD AND COUNTY ADMINISTRATOR

- a.** Mr. Collins advised the board that in the November BOS meeting we will provide the Occupancy Tax Ordinance. This was sent to the attorney on September 1, 2021, for review.
- b.** Mr. Collins advised the Board that he will be meeting with the Botetourt County Sheriff regarding the Regional Jail Agreement in the coming week to discuss the 30-year agreement.
- c.** Mr. Spence asked about the Community College Scholarship Program, he asked if there is a difference in Homeschooled children VS Public School Systems.
- d.** Mr. Toelke asked how the GIS webpage was progressing and when it was going to be available for citizens to review. As she recalls this system was supposed to be available within 6 months of Hurt & Proffitt beginning the project it has now been 1 year. Mr. Collins advised that the tax maps are the delay in this project, accuracy needs to be confirmed prior to releasing this information to the public. Mr. Zimmerman agreed to delay the release until the information posted is more accurate.

HEAR THE PUBLIC

None.

ADJOURN

Mr. Spence adjourned the meeting at 6:20 pm.

_____, CHAIRMAN
CRAIG COUNTY BOARD OF SUPERVISORS

_____, CLERK
CRAIG COUNTY BOARD OF SUPERVISORS
